

**Minutes of Regular Meeting
Board of Directors
El Paso County Water Improvement District No. 1
(EPCWID)
August 12, 2026**

DIRECTORS PRESENT	EMPLOYEES PRESENT
Art Ivey, President	Lisa Aguilar, General Manager/ CAO
George Brooks, Secretary	Mary Cortez, Chief Financial Officer
Jarett Rogers, Director	Enrique Perez, Water Master
Hector L. Rodriguez, Director (via zoom)	Pete Rodriguez, Maintenance Manager
	Sharon Atilano, Licensing Manager
NOT PRESENT	Sonia Ontiveros, Tax Collector Assistant
Larry Ceballos, Vice-President	Claudia Ruiz, Administrative Assistant
	Jackie Garcia, Administrative Assistant
	Josh Quinn, Water Records/Dispatch Supervisor
LEGAL COUNSEL	Lori Duarte, Administrative Assistant
Renea Hicks, Attorney At Law (via zoom)	
DISTRICT ENGINEER	GUESTS
Jay Ornelas, PE District Engineer (via zoom)	Robert Kimpel, Guest
Al Blair, Consultant	

1. Call to order and establishment of a quorum.

There being a quorum of Directors present, the meeting was called to order by President Art Ivey at 9:00 a.m., and the Directors then proceeded to consider the following.

2. Welcome of guests. No action was taken on this item.

3. Minutes of July 8, 2026 and July 30, 2026 meetings of the Board of Directors.

After a motion by Jarett Rogers, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the draft minutes of the regular meeting held on July 8, 2026 is approved.

After a motion by Jarett Rogers, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the draft minutes of the special meeting held on July 30, 2026 is approved.

4. Report and recommendations by Lisa Aguilar, Chief Administrative Officer/Election Officer, concerning office operations, and elections:
None.
5. Report and recommendations by Mary Cortez, Chief Financial Officer, concerning financial information, expenditures, budget, and investment policy:
 - a. Financial Report.** No action was taken on this item.
 - b. \$1,000.00 Expenditure Report.** No action was taken on this item.
 - c. Legal and Consulting Fees Budget Report.** No action was taken on this item.
6. Report and recommendations by Rose Rodriguez, Tax Assessor Collector, concerning adjustments and corrections, if any, to assessments, taxes, and charges by EPCWID.
 - a. Review tax report and adjustments-** The tax report was reviewed, and the following are the tax adjustments for the month of August 2026:

After a motion by Jarett Rogers, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

WHEREAS: Sonia Ontiveros, Tax Collector Assistant for EPCWID1 recommends adjustments or corrections to the tax rolls reviewed during the month August 2026;

NOW, THEREFORE, BE IT RESOLVED: that the following adjustment and correction have been reviewed, approved and are attached to these minutes:

- 1. Bean Anna J to Canutillo Independent School District, (- \$149.92), 2025**
 - b. 2013-2026 The City of El Paso and it's Public Service Board Assignments, 2013-2026 Lower Valley Water District Assignments and Report on tax suits. No action was taken on this item.**
 - c. Comparison of EPCWID tax assessments and collection during 2024 and 2025. No action was taken on this item.**
- 7. General Manager's report concerning the following:**
- a. Update on UKG time and attendance software and hardware implementation. No action was taken on this item.**
- 8. Consulting Engineer's and District Engineer's report and recommendations concerning the following:**
- a. Rio Grande Project Operating Agreement Accounting. No action was taken on this item.**
 - b. Rio Grande Compact Accounting. No action was taken on this item.**
 - c. Rio Grande Project Water Supply and Water Allocations. No action was taken on this item.**

- d. Status of 3rd Party Construction in District Canals and Drains.**
No action was taken on this item.
- e. Agreement for Engineering and Other Work Related to Union Pacific Railroad's Request to Relocate Existing Irrigation Canal Siphons and Culverts**

After a motion by Jarett Rogers, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Agreement for Engineering and Other Work Related to Union Pacific Railroad's Request to Relocate Existing Irrigation Canal Siphons and Culverts is approved.

- f. Removal of Encroachment by El Paso Electric Poles on Franklin Canal at approximately 1007+85 to 1075+60.** No action was taken on this item.

9. Water Master's report and recommendations concerning the following:

Water use and availability. No action was taken on this item.

10. Maintenance Manager's report and recommendations concerning the following:

Drain maintenance program and water delivery system. No action was taken on this item.

11. Water delivery allocations to EPCWID water users and water available by contract.

12. Subdivision Plats within District Boundary requirement in License Manual (irrigable land exhibit):

- a. Application 3770, by Jesus and Laura Martinez, for Maximo Estates Subdivision, being lots 04 & 05, Block 01, Spanish Courts, City of El Paso, El Paso County, Texas, and a portion**

**of tract 2-H, Block 09, Upper Valley Surveys, City of El Paso,
El Paso County, Texas, containing 3.05 acres**

After a motion by Jarett Rogers, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that Application 3770, by Jesus and Laura Martinez, for Maximo Estates Subdivision, being lots 04 & 05, Block 01, Spanish Courts, City of El Paso, El Paso County, Texas, and a portion of tract 2-H, Block 09, Upper Valley Surveys, City of El Paso, El Paso County, Texas, containing 3.05 acres for a submission of an irrigable land exhibit is approved.

b. Application 3788, by Carlos D. Bombach, for Crossland Unit Four Subdivision, being a portion of tract 18A, Block 22, San Elizario Grant, El Paso County, Texas, containing 25.76 acres

After a motion by Jarett Rogers, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that Application 3788, by Carlos D. Bombach, for Crossland Unit Four Subdivision, being a portion of tract 18A, Block 22, San Elizario Grant, El Paso County, Texas, containing 25.76 acres for a submission of an irrigable land exhibit is approved.

13. Applications for Licenses and Memorandums of Understanding for Use of District Real Property:

a. Application 3526, by Bain Construction, Inc., for extending a Temporary Construction License for ingress and egress use of left bank of the Mesa Spur Drain (a drainage canal), at approximately station 183+77 to 101+77

After a motion by Jarett Rogers seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Application 3526, by Bain Construction, Inc., for extending a Temporary Construction License for ingress and egress use of left bank of the Mesa Spur Drain (a drainage canal), at approximately station 183+77 to 101+77, is approved upon the condition that the applicant meets all requirements, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.

- b. Application 3769, by Lower Valley Water District, for a 25-year license to install a 2-inch water line inside a 4-inch steel casing, crossing the Green Lateral (an irrigation canal), at Coffin Rd., at approximately station 191+82**

After a motion by Jarett Rogers, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Application 3769, by Lower Valley Water District, for a 25-year license to install a 2-inch water line inside a 4-inch steel casing, crossing the Green Lateral (an irrigation canal), at Coffin Rd., at approximately station 191+82, is approved upon the condition that the applicant meets all requirements, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.

- c. 7 Applications for El Paso Electric Company**

Application 3781, by El Paso Electric Company, for a 50-year license for overhead three-phase circuit powerlines, crossing Franklin Canal, at approximately station 1075+05

Application 3782, by El Paso Electric Company, for a 50-year license for overhead single-phase circuit powerline, crossing Franklin Canal, at approximately station 1032+00

Application 3783, by El Paso Electric Company, for a 50-year license for overhead three phase 24KV powerline, crossing Bovee Lateral (an irrigation lateral), at approximately station 49+36

Application 3784, by El Paso Electric Company, for a 50-year license for overhead double circuit three phase 24KV powerline, crossing Bovee Lateral (an irrigation lateral), at approximately station 10+60

Application 3785, by El Paso Electric Company, for a 50-year license for overhead transmission and distribution powerline, crossing Middle Drain (a drainage canal), at approximately station 505+50

Application 3786, by El Paso Electric Company, for a 50-year license for overhead transmission and distribution powerline, crossing Franklin Canal (an irrigation canal), at approximately station 1037+47

Application 3789, by El Paso Electric Company, for at 50-year license for overhead three phase 14KV powerline, crossing Green Lateral (an irrigation canal), at FM 1110, at approximately station 19+57

After a motion by Jarett Rogers, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the 7 applications for El Paso Electric Company, are approved upon the condition that the applicant meets all requirements, including paying all fees and cost required

by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.

14. Letters of No Objection for Natural Gas Service installed within the Rights-of-Ways of Public Roads: **None.**
15. Approval of Construction Dewatering Licenses for Conveyance Groundwater: **None.**
16. Letters of Approval and/or Amendments of existing License Agreements: **None.**
17. Agreement to classify Non-irrigable land as irrigable land: **None.**
18. Sale or discussion of Surplus District Real Property to an abutting property owner, another district, municipality, county, countywide agency, or authority under 49.226 of the Texas Water Code: **None.**
19. Grants Agreements involving District Real Property: **None.**
20. Any or all of the items shown on the attached Closed Meeting Agenda.

The Board then entered into a closed session at 10:25 a.m. regarding the items to be considered in closed session as shown on the Notice of Public Meeting. The Board subsequently returned to the open session at 10:52 a.m. with no action having been taken in the closed session.

21. Consideration of agenda items for next regular board meeting.
22. **Adjournment.** On motion duly made, seconded and carried, the Board Meeting adjourned at 10:53 a.m.



George Brooks, Secretary



August 2026

Tax Assessment and Charges Adjustments

	Date	Owner #	Owner Name	Land #	Tax Assessment	Water Delivery - Allotment	Water Delivery - Non- Allotment	Accounting Service Charge (ASC)	Penalty & Interest (P&In)	Total	Tax Years and Explanation
1	7/15/2026	00056040 to 01000354	Bean Anna J to Canutillo Independent School District	57236877	\$110.10	\$0.00	\$0.00	-\$20.00	-\$19.82	-\$149.92	Per Special Warranty Deed Doc# 20240083070 filed November 7, 2025 parcel was sold to Canutillo Independent School District. Inadvertently, El Paso Central Appraisal District did not update the ownership thus creating a tax assessment for Tax Year 2025. <u>Need to remove the 2025 Tax Assessment, Accounting Service Charge & Penalty & Interest.</u>
Total Adjustments					(\$110.10)	\$0.00	\$0.00	(\$20.00)	(\$19.82)	(\$149.92)	