

**Minutes of Regular Meeting  
Board of Directors  
El Paso County Water Improvement District No. 1  
(EPCWID)  
March 12, 2025**

<b>DIRECTORS PRESENT</b>	<b>EMPLOYEES PRESENT</b>
<b>Art Ivey, President</b>	<b>Jay Ornelas, PE General Manager</b>
<b>George Brooks, Secretary</b>	<b>Lisa Aguilar, Chief Administrative Officer</b>
<b>Jarett Rogers, Director</b>	<b>Mary Cortez, Chief Financial Officer</b>
<b>Miguel Teran, Director</b>	<b>Rose Rodriguez, Tax Assessor Collector</b>
	<b>Pete Rodriguez, Maintenance Manager</b>
<b>NOT PRESENT</b>	<b>Enrique Perez, Water Master</b>
<b>Larry Ceballos, Vice-President</b>	<b>Sharon Atilano, License Manager</b>
	<b>Cathy Oyston, Water Records/ Dispatch Supervisor</b>
	<b>Claudia Ruiz, Administrative Assistant</b>
<b>LEGAL COUNSEL</b>	<b>Sonia Ontiveros, Tax Collector Assistant</b>
	<b>Rene Carmona, Safety Officer</b>
	<b>Jaime Levya, Small Tract Coordinator</b>
<b>DISTRICT ENGINEER</b>	<b>GUESTS</b>
	<b>Robert Kimpel, Guest</b>
	<b>Theresa , PBM</b>
	<b>Ernest Madrid, US Border Patrol</b>
	<b>Rene Pena, PBM Auditor</b>
	<b>Larry Vasquez, BOR</b>

1. Call to order and establishment of a quorum.

**There being a quorum of Directors present, the meeting was called to order by President Art Ivey at 9:00 a.m., and the Directors then proceeded to consider the following.**

2. Welcome of guests. No action was taken on this item.
3. Minutes of February 12, 2025 meeting of the Board of Directors.

After a motion by Jarett Rogers, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

**RESOLVED: that the draft minutes of the regular meeting held on February 12, 2025 are approved.**

4. Report and recommendations by Lisa Aguilar, Chief Administrative Officer/Election Officer, concerning office operations, and elections:  
**None.**
5. Report and recommendations by Mary Cortez, Chief Financial Officer, concerning financial information, expenditures, budget, and investment policy:
  - a. **Financial Report.** No action was taken on this item.
  - b. **\$1,000.00 Expenditure Report.** No action was taken on this item.
  - c. **Legal and Consulting Fees Budget Report.** No action was taken on this item.
  - d. **EPCWID FY 2023-2024 Audit**

After a motion by Miguel Teran, seconded by Jarett Rogers, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

**RESOLVED: that the EPCWID FY 2023-2024 Audit is approved.**

6. Report and recommendations by Rose Rodriguez, Tax Assessor Collector, concerning adjustments and corrections, if any, to assessments, taxes, and charges by EPCWID.

- a. **Review tax report and adjustments-** The tax report was reviewed, and the following are the tax adjustments for the month of February 2025:

After a motion by Miguel Teran, seconded by George Brooks, duly considered and carried by unanimous vote of the Board, the following resolution was adopted:

**WHEREAS: Rose Rodriguez, Tax Assessor/Collector for EPCWID1 recommends adjustments or corrections to the tax rolls reviewed during the month of February 2025;**

**NOW, THEREFORE, BE IT RESOLVED: that the following adjustments and corrections have been reviewed, approved and are attached to these minutes.**

1. **Smith Mark A & Laura P A, (\$11.51), 2024**
  2. **Guerra Guadalupe to Citiso Investment LLC, (\$341.78), 2020, 2021, 2022, 2023**
  3. **Candelaria Belen to County of El Paso Trustee, (\$1.26), 2024**
  - b. **2013-2024 The City of El Paso and it's Public Service Board Assignments, 2013-2024 Lower Valley Water District Assignments and Report on tax suits.** No action was taken on this item.
  - c. **Comparison of EPCWID tax assessments and collection during 2023 and 2024.** No action was taken on this item.

7. General Manager's report concerning the following: **None.**

8. District Engineer's report and recommendations concerning the following:

- a. **Rio Grande Project Operating Agreement Accounting.** No action was taken on this item.
  - b. **Rio Grande Compact Accounting.** No action was taken on this item.
  - c. **Rio Grande Project Water Supply and Water Allocations.** No action was taken on this item.
  - d. **Status of 3<sup>rd</sup> Party Construction in District Canals and Drains.** No action was taken on this item.
9. Water Master's report and recommendations concerning the following:  
  
**Water use and availability.** No action was taken on this item.
10. Maintenance Manager's report and recommendations concerning the following:  
  
**Drain maintenance program and water delivery system.** No action was taken on this item.
11. Water delivery allocations to EPCWID water users and water available by contract. **None.**
12. Subdivision Plats within District Boundary requirement in License Manual (irrigable land exhibit):
  - a. **Application 3556, by Enrique Escobar, for Emory Road Subdivision Replat "A", being a portion of tracts 4-A-1-A, 4-B-1, and 5-A-1, Block 1, Upper Valley Surveys, and lots 1, 2 and 3, block 1, Emory Road Subdivision, City of El Paso, El Paso County, Texas, containing 2.34 acres**

After a motion by Miguel Teran, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

**RESOLVED: that Application 3556, by Enrique Escobar, for Emory Road Subdivision Replat "A", being a portion of tracts 4-A-1-A, 4-B-1, and 5-A-1, Block 1, Upper Valley Surveys, and lots**

- 1, 2 and 3, block 1, Emory Road Subdivision, City of El Paso, El Paso County, Texas, containing 2.34 acres for a submission of an irrigable land exhibit is approved.**
13. Applications for Licenses and Memorandums of Understanding for Use of District Real Property:
- a. **Application 3567, by Hydro Resources Mid Continent, Inc., for a Temporary Construction license for ingress and egress to access EPW property at well 303A for use of the left bank of Canutillo Lateral (an irrigation lateral) and Nemexas Drain (a drainage canal) at approximately station 15+74**

After a motion by Miguel Teran, seconded by Jarett Rogers, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

**RESOLVED: that the Application 3567, by Hydro Resources Mid Continent, Inc., for a Temporary Construction license for ingress and egress to access EPW property at well 303A for use of the left bank of Canutillo Lateral (an irrigation lateral) and Nemexas Drain (a drainage canal) at approximately station 15+74, is approved upon the condition that the applicant meets all requirements, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.**

- b. **Application 3570, by Smithco Construction, Inc., for a Temporary Construction license for ingress and egress to access EPW property at well 303A for use of the left bank of Canutillo Lateral (an irrigation lateral) and Nemexas Drain (a drainage canal) at approximately station 15+74**

After a motion by Jarett Rogers, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

**RESOLVED:** that the Application 3570, by Smithco Construction, Inc., for a Temporary Construction license for ingress and egress to access EPW property at well 303A for use of the left bank of Canutillo Lateral (an irrigation lateral) and Nemexas Drain (a drainage canal) at approximately station 15+74, is approved upon the condition that the applicant meets all requirements, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.

- c. Application 3573, by Ysleta Del Sur Pueblo, for a Temporary Construction license for ingress and egress for temporary 48 hour well discharge within in Riverside Canal (an irrigation canal) and Riverside Intercepting Drain (a drainage canal) at approximately station 206+50

**Director Miguel Teran left the room and announced that he would abstain from discussion of this item and any vote taken regarding the item, and he proceeded to sign an affidavit pursuant to Texas Local Government Code, §171.004.**

After a motion by Jarett Rogers, seconded by George Brooks, duly considered and carried by a majority vote of the Directors present, with Miguel Teran abstaining it was:

**RESOLVED:** that the Application 3573, by Ysleta Del Sur Pueblo, for a Temporary Construction license for ingress and egress for temporary 48 hour well discharge within in Riverside Canal (an irrigation canal) and Riverside Intercepting Drain (a drainage canal) at approximately station 206+50, is approved upon the condition that the applicant meets all requirements, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.

14. Letters of No Objection for Natural Gas Service installed within the Rights-of-Ways of Public Roads:
15. Approval of Construction Dewatering Licenses for Conveyance Groundwater: **None.**
16. Letters of Approval and/or Amendments of existing License Agreements: **None.**
17. Agreement to classify Non-irrigable land as irrigable land: **None.**
18. Sale of Surplus District Real Property under 49.226 of the Texas Water Code:
  - a. **Application 3499, by Socorro Logistics Land, LLC, consider offer to purchase a portion of approximately 9.5 acres of the Mesa Spur Drain, all located in Socorro, El Paso County, Texas**

After a motion by Miguel Teran, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

**RESOLVED: that Application 3499, by Socorro Logistics Land, LLC, consider offer to purchase a portion of approximately 9.5 acres of the Mesa Spur Drain, all located in Socorro, El Paso County, Texas, is approved and the officers of El Paso County Water Improvement District No. 1 shall execute a Deed Without Warranty to Socorro Logistics Land, LLC, simultaneously with the payment by Socorro Logistics Land, LLC of \$1,187,500 and providing said payment and signed Deed Warranty, both within 60 days.**

19. Grants Agreements involving District Real Property:
  - a. **Update on pending grants.** No action was taken on this item.
20. Any or all of the items shown on the attached Closed Meeting Agenda.

**The Board then entered into a closed session at 10:12 a.m. regarding the items to be considered in closed session as shown on the Notice of**

**Public Meeting.** The Board subsequently returned to the open session at 10:44 a.m. with no action having been taken in the closed session.

21. Consideration of agenda items for next regular board meeting.

22. **Adjournment.** On motion duly made, seconded and carried, the Board Meeting adjourned at 10:45 a.m.

  
George Brooks, Secretary





## February 2025

### Tax Assessment and Charges Adjustments

Date	Owner #	Owner Name	Land #	Tax Assessment	Water Delivery - Allotment	Water Delivery - Non-Allotment	Accounting Service Charge (ASC)	Penalty & Interest (P&I)	Total	Tax Years and Explanation
1 2/3/2025	00801898	Smith Mark A & Laura P A	62720667	0.00	0.00	0.00	0.00	-11.51	-11.51	Due to clerical error, mailing address (number) was entered incorrectly and property owner did not receive the 2024 Tax Statement. <u>Need to remove 2024 Penalty &amp; Interest Charges.</u>
2 2/24/2025	00275050 00411970	Guerra Guadalupe to Citiso Investments LLC	43616160	-181.38	0.00	0.00	-72.00	-88.40	-341.78	Property was sold at the 12/03/2024 Tax Sale & EPCWID was awarded \$1,714.78. The proceeds from the sale were not sufficient to pay all cost, fees, taxes, penalties & interest or other amounts awarded in the judgment. Proceeds were disbursed pursuant to Texas Property Tax Code Sec. 34.02 Distribution of Proceeds. (c) until proceeds from sale were extinguished. <u>Need to remove the balance of the 2020, all of 2021, 2022 and 2023 Tax Assessments, Penalty &amp; Interest &amp; Accounting Service Charge.</u> New owner will be responsible for the 2024 taxes & subsequent years.
3 2/25/2025	00096850 00049000	Candelaria Belen to County of El Paso Trustee	47748360	-0.88	0.00	0.00	0.00	-0.38	-1.26	Property was scheduled to be sold at the 11/05/2024 Tax Sale. No bid received therefore the property was struck-off to tax-exempt entities. <u>Need to pro-rate the 2024 Tax Assessment (308 taxable days/57 tax-exempt days) &amp; remove Penalty &amp; Interest.</u>
Total Adjustments				\$ (182.26)	\$ -	\$ -	\$ (72.00)	\$ (88.78)	\$ (343.04)	

**Affidavit of Abstention by Member of the Board of Directors of  
El Paso County Water Improvement District No. 1**

I, **Miguel Teran**, am a member of the Board of Directors of El Paso County Water Improvement District No. 1. At a meeting of such Board of Directors on the **12<sup>th</sup>** day of **March, 2025**, the following matter came before the Board for consideration:

13c. Application 3573, by Ysleta Del Sur Pueblo, for a Temporary Construction license for ingress and egress for temporary 48 hour well discharge within in Riverside Canal (an irrigation canal) and Riverside Intercepting Drain (a drainage canal) at approximately station 206+50

Since the matter involved a business entity or real property in which I have a substantial interest, as defined in Chapter 171 of the Texas Local Government Code, I abstained from participation in the matter. The nature and extent of the interest is the following:

Conflict of interest.

Signature: \_\_\_\_\_



Subscribed and sworn to this 12th day of March, 2025, by Miguel Teran.



\_\_\_\_\_  
Notary Public, State of Texas  
My commission expires:

