

**Minutes of Special Meeting
Board of Directors
El Paso County Water Improvement District No. 1
(EPCWID)
November 15, 2023**

DIRECTORS PRESENT	EMPLOYEES PRESENT
Johnny Stubbs, President	Lisa Aguilar, Chief Administrative Officer
Art Ivey, Vice-President	Pete Rodriguez, Maintenance Manager
Larry Ceballos, Secretary	Robert Rios, Water Master
George Brooks, Assistant Secretary	Sharon Atilano, Licensing Manager
Miguel Teran, Director	Cathy Oyston, Water Records/ Dispatcher Supervisor
	Rose Rodriguez, Tax Assessor Collector
	Claudia Ruiz, Administrative Assistant
LEGAL COUNSEL	David Ortega, Licensing Field Representative
Renea Hicks, Attorney At Law (via zoom)	
	GUESTS
DISTRICT ENGINEER	Jerry Grijalva, LVWD
Dr. Al Blair, PE District Engineer	Larry Vasquez, BOR

1. Call to order and establishment of a quorum.

There being a quorum of Directors present, the meeting was called to order by President Johnny Stubbs at 9:00 a.m., and the Directors then proceeded to consider the following.

2. Welcome of guests. No action was taken on this item.

3. Minutes of October 11, 2023 meetings of the Board of Directors.

After a motion by Larry Ceballos, seconded by Art Ivey, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the draft minutes of the regular meeting held on October 11, 2023 are approved.

4. Report and recommendations by Lisa Aguilar, Chief Administrative Officer/Election Officer, and Renea Hicks concerning office operations, and elections:

- a. **Proposed official holiday for December, 2023**

After a motion by Miguel Teran, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the District will observe December 31st New Year's Eve, as an official holiday.

5. Report and recommendations by Mary Cortez, Chief Financial Officer, concerning financial information, expenditures, budget, and investment policy:

- a. **Financial Report.** No action was taken on this item.
 - b. **\$500.00 Expenditure Report.** No action was taken on this item.
 - c. **Legal & Consulting Fees Budget Report.** No action was taken on this item.

6. Report and recommendations by Rose Rodriguez, Tax Assessor Collector, concerning adjustments and corrections, if any, to assessments, taxes, and charges by EPCWID.

- a. **Review tax report and adjustments- The tax report was reviewed, and the following are the tax adjustments for the month of October:**

After a motion by George Brooks, seconded by Art Ivey, duly considered and carried by unanimous vote of the Board, the following resolution was adopted:

WHEREAS: Rose Rodriguez, Tax Assessor/Collector for EPCWID1 recommends adjustments or corrections to the tax rolls reviewed during the month of October 2023;

NOW, THEREFORE, BE IT RESOLVED: that the following adjustment and correction have been reviewed, approved and are attached to these minutes:

- 1. Sullivan Edward J & Celia to Maldonado Samuel D, (\$16.23), 2023.**
- b. 2013-2023 The City of El Paso and it's Public Service Board Assignments, 2013-2023 Lower Valley Water District Assignments and Report on tax suits. No action was taken on this item.**
- c. Comparison of EPCWID tax assessments and collection during 2021 and 2022. No action was taken on this item.**
- d. Certify 2022-2023 Tax Roll**

After a motion by Miguel Teran, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the tax roll for the calendar year of 2022-2023 is approved and certified.

7. General Manager's report concerning the following:

- a. Award of Bid for Excavation and Disposal of Sandy Sediment from Riverside Canal**

After a motion by Miguel Teran, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the bid for excavation and disposal of sandy sediment in the Riverside Canal is awarded to the lowest bidder, ZTEX Construction, Inc., at \$13.80 per yard.

b. Award of Bid for Concrete for Franklin Feeder Canal Shotcrete Project

After a motion by Miguel Teran, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the bid for concrete for Franklin Feeder Canal shotcrete project is awarded to the lowest bidder, GCC Sun City Materials, LLC, at \$158 per yard.

c. Award of Bid for Excavation and Disposal of Sandy Sediment from Franklin Canal

After a motion by Larry Ceballos, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the bid for excavation and disposal for sandy sediment in the Franklin Canal is awarded to the lowest bidder, Bain Construction, LLC, at \$25 per yard.

8. District Engineer's report and recommendations concerning the following:

- a. Rio Grande Project Operating Agreement Accounting.** No action was taken on this item.
- b. Rio Grande Compact Accounting.** No action was taken on this item.
- c. Rio Grande Project Water Supply and Water Allocations.** No action was taken on this item.
- d. Status of 3rd Party Construction in District Canals and Drains.** No action was taken on this item.

9. Water Master's report and recommendations concerning the following:

Water use and availability. No action was taken on this item.

10. Maintenance Manager's report and recommendations concerning the following:

Drain maintenance program and water delivery system. No action was taken on this item.

11. Water delivery allocations to EPCWID water users and water available by contract. **None.**

12. Subdivision Plats within District Boundary requirement in License Manual.

- a. Application 3312, by Socorro Land Partners, LLC, for Socorro Logistics Center Unit Two, being all of tract 8, 9, 10A and 11C and a portion of tract 10A1 and 11C1, block 5, Socorro Grant, City of Socorro, El Paso County, Texas, containing 60.74 acres**

After a motion by Art Ivey, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that application 3312, by Socorro Land Partners, LLC, for Socorro Logistics Center Unit Two, being all of tract 8, 9, 10A and 11C and a portion of tract 10A1 and 11C1, block 5, Socorro Grant, City of Socorro, El Paso County, Texas, containing 60.74 acres for a submission of an irrigable land exhibit is approved.

- b. Application 3338, by Socorro Logistics Land, LLC, for Socorro Logistics Commercial Center #1, being a portion of tracts 13A, 13A2B, 14A2, and 14F, block 5, Socorro Grant, City of Socorro, El Paso County, Texas, containing 8.40 acres**

After a motion by Art Ivey, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that application 3338, by Socorro Logistics Land, LLC, for Socorro Logistics Commercial Center #1, being a portion of tracts 13A, 13A2B, 14A2, and 14F, block 5, Socorro Grant, City of Socorro, El Paso County, Texas, containing 8.40 acres for a submission of an irrigable land exhibit is approved.

- c. Application 3386, by Socorro Logistics Land, LLC, for Socorro Logistic Center Unit Three, being a portion of tract 13A, block 5, Socorro Grant, City of Socorro, El Paso County, Texas, containing 6.5152 acres

After a motion by Art Ivey, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that application 3386, by Socorro Logistics Land, LLC, for Socorro Logistic Center Unit Three, being a portion of tract 13A, block 5, Socorro Grant, City of Socorro, El Paso County, Texas, containing 6.5152 acres for a submission of an irrigable land exhibit is approved.

- d. Application 3387, by Socorro Logistics Land, LLC, for Socorro Logistics Center Unit Four, being all of tract 1C, block 1, and tract 1A, block 2, Ysleta Grant, City of El Paso, El Paso County, Texas, containing 10.6331 acres

After a motion by Art Ivey, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that application 3387, by Socorro Logistics Land, LLC, for Socorro Logistics Center Unit Four, being all of tract 1C, block 1, and tract 1A, block 2, Ysleta Grant, City of El Paso, El Paso County, Texas, containing 10.6331 acres for a submission of an irrigable land exhibit is approved.

- e. Application 3404, by Cuarto Land Holding LLC c/o Del Rio Engineering Inc., for Rio Vista Estates Unit I, being a portion of tracts 15-C-1 and 15-D, block 13, Upper Valley surveys, El Paso County, Texas, containing 4.50 acres

After a motion by Miguel Teran, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that application 3404, by Cuarto Land Holding LLC c/o Del Rio Engineering Inc., for Rio Vista Estates Unit I, being a portion of tracts 15-C-1 and 15-D, block 13, Upper Valley surveys, El Paso County, Texas, containing 4.50 acres for a submission of an irrigable land exhibit is approved.

- f. **Application 3405, by Cardances Properties, LLC, for San Francisco Estates Subdivision, being tract 1-A-2-A, block 11, Upper Valley survey, El Paso County, Texas, containing 5.917 acres**

After a motion by George Brooks, seconded by Art Ivey, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that application 3405, by Cardances Properties, LLC, for San Francisco Estates Subdivision, being tract 1-A-2-A, block 11, Upper Valley survey, El Paso County, Texas, containing 5.917 acres for a submission of an irrigable land exhibit is approved.

13. Applications for License for Use of District Real Property:

- a. **Application 3311, by City of El Paso through its El Paso Water Utilities Public Service Board, for a 25-year license to construct a 16-inch PVC well water collector line inside a 32-inch steel casing crossing Riverside Canal (an irrigation canal), at approximately station 54+50**

After a motion by Art Ivey, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Application 3311, by City of El Paso through its El Paso Water Utilities Public Service Board, for a 25-

year license to construct a 16-inch PVC well water collector line inside a 32-inch steel casing crossing Riverside Canal (an irrigation canal), at approximately station 54+50, is approved upon the condition that the applicant meets all requirements, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.

- b. Application 3388, by City of El Paso, for a temporary construction license for a temporary residential access roadway ramp across the Juan De Herrera Lateral Branch "A" (an irrigation lateral), at Holmsley Trail, at approximately station 133+16**

After a motion by Larry Ceballos, seconded by Art Ivey, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Application 3388, by City of El Paso, for a temporary construction license for a temporary residential access roadway ramp across the Juan De Herrera Lateral Branch "A" (an irrigation lateral), at Holmsley Trail, at approximately station 133+16, is approved upon the condition that the applicant meets all requirements, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.

2 Applications for Lower Valley Water District

- a. Application 3316, by Lower Valley Water District, for a 25-year license to place a 12-inch water line inside a 24-inch steel casing across the Mesa Drain (a drainage canal), on Logistics Center Court, at approximately station 783+50**
- b. Application 3317, by Lower Valley Water District, for a 25-year license to place a 12-inch potable water line inside a 24-inch steel casing across the Juan De Herrera Lateral Branch "C" (an**

irrigation lateral), on Logistics Center Court, at approximately station 17+64

After a motion by Miguel Teran, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the 2 Applications for Lower Valley Water District, are approved upon the condition that the applicant meets all requirements, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.

4 Applications for El Paso Electric Company

- a. **Application 3431, by El Paso Electric Company, for a 50-year license for an upgrade of existing transmission line and pole, crossing the Barrial Lateral (an irrigation lateral), at Socorro Rd., at approximately station 12+74**
- b. **Application 3432, by El Paso Electric Company, for a 50-year license for an upgrade of existing transmission line and pole, crossing the Quemada Lateral (an irrigation lateral), at Socorro Rd., at approximately station 15+46**
- c. **Application 3435, by El Paso Electric Company, for a 50-year license for a three-phase overhead power line, crossing the Juan De Herrera Lateral Branch "C" (an irrigation lateral), at Market Place, at approximately station 30+87**
- d. **Application 3436, by El Paso Electric Company, for a 50-year license for a three-phase overhead power line, crossing the Mesa Drain (an irrigation drainage canal), at Market Place, at approximately station 773+02**

After a motion by Miguel Teran, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the 4 Applications for El Paso Electric Company, are approved upon the condition that the applicant meets all requirements, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.

14. Letters of No Objection for Natural Gas Service installed with the Rights-of-Ways of Public Roads:

- a. **Application 3437, by Texas Gas Service, a Division of ONE Gas, for installation of a 2-inch PE carrier pipe encased in a 4-inch steel casing, crossing the Ysla Lateral (an irrigation lateral), at Half Moon Pass, at approximately station 36+27**

After a motion by Miguel Teran, seconded by Art Ivey, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Application 3437, by Texas Gas Service, a Division of ONE Gas, for installation of a 2-inch PE carrier pipe encased in a 4-inch steel casing, crossing the Ysla Lateral (an irrigation lateral), at Half Moon Pass, at approximately station 36+27 Service is approved upon the condition that the applicant meets all requirements of the approval letter, including paying all fees and cost required by the approval letter and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such approval letter, a copy of which is attached hereto.

- b. **Application 3438, by Texas Gas Service, a Division of ONE Gas, for installation of a 2-inch PE carrier pipe encased in a 4-inch steel casing, crossing the Juan De Herrera Lateral (an irrigation lateral), at Barbara Ave., at approximately station 357+28**

After a motion by Miguel Teran, seconded by Art Ivey, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Application 3438, by Texas Gas Service, a Division of ONE Gas, for installation of a 2-inch PE carrier pipe encased in a 4-inch steel casing, crossing the Juan De Herrera Lateral (an irrigation lateral), at Barbara Ave., at approximately station 357+28 is approved upon the condition that the applicant meets all requirements of the approval letter, including paying all fees and cost required by the approval letter and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such approval letter, a copy of which is attached hereto.

15. Approval of Construction Dewatering Licenses for Conveyance Groundwater:

2 Applications for Bain Construction

- a. **Application 3443, by Bain Construction, for a license for use of District facilities for conveyance of groundwater from construction dewatering into the Franklin Canal**

After a motion by Larry Ceballos, seconded by Art Ivey, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that 3443, by Bain Construction, for a license for use of District facilities for conveyance of groundwater from construction dewatering into the Franklin Canal, is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.

- b. **Application 3444, by Bain Construction, for a license for use of District facilities for conveyance of groundwater from construction dewatering into the Clint Lateral**

After a motion by Larry Ceballos, seconded by Art Ivey, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that Application 3444, by Bain Construction, for a license for use of District facilities for conveyance of groundwater from construction dewatering into the Clint Lateral, is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.

16. Letters of Approval and/or Amendments of existing License Agreements:

- a. **License 1990-Application 3313, by City of Socorro, to place a 6'x 6' concrete box culvert within the Juan de Herrera Lateral Branch "C" (an irrigation lateral), for a new roadway in Socorro Logistics Commercial Center #1 subdivision, approximately station 17+81**

After a motion by Larry Ceballos, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that License 1990-Application 3313, for a letter of approval by City of Socorro, to place a 6'x 6' concrete box culvert within the Juan de Herrera Lateral Branch "C" (an irrigation lateral), for a new roadway in Socorro Logistics Commercial Center #1 subdivision, approximately station 17+81 is approved upon the condition that the applicant meets all requirements of the approval letter, and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such approval letter, a copy of which is attached hereto.

- b. **License 1990- Application 3315, by City of Socorro, to place an 10'x 6' concrete box culvert within the Mesa Drain (a drainage**

canal), for a new roadway, in Socorro Logistics Commercial Center #1, approximately station 783+41

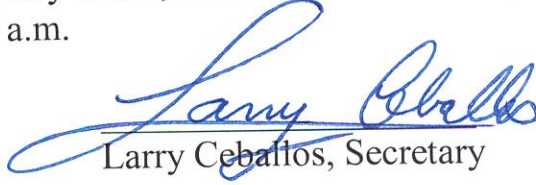
After a motion by Larry Ceballos, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that License 1990- Application 3315, for a letter of approval by City of Socorro, to place an 10'x 6' concrete box culvert within the Mesa Drain (a drainage canal), for a new roadway, in Socorro Logistics Commercial Center #1, approximately station 783+41 is approved upon the condition that the applicant meets all requirements of the approval letter, including paying all fees and cost required by the approval letter and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such approval letter, a copy of which is attached hereto.

17. Agreement to classify Non-irrigable land as irrigable land: None.
18. Sale of Surplus District Real Property under 49.226 of the Texas Water Code. None.
19. Grants Agreements involving District Real Property:
 - a. **TXDOT Grants to County of El Paso Grants for Paso Del Norte multi-use trail adjacent to Texas 20 Highway between Fabens and Tornillo, Texas.** No action was taken on this item.
20. Any or all of the items shown on the attached Closed Meeting Agenda.
The Board then entered into a closed session at 10:29 a.m. regarding the items to be considered in closed session as shown on the Notice of Public Meeting. The Board subsequently returned to the open session at 11:26 a.m. with no action having been taken in the closed session.
21. Consideration of agenda items for next regular board meeting.

Special Meeting
November 15, 2023

22. **Adjournment.** On motion duly made, seconded and carried, the Board Meeting adjourned at 11:26 a.m.


Larry Ceballos, Secretary




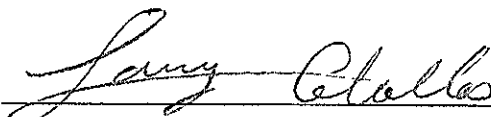
El Paso County Water Improvement District No. 1

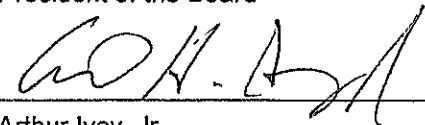
2023 Tax Assessments and/or Charges


Accounting Service Charge	\$724,120.00
Exempt Water - Allotment	\$83,884.50
Exempt Water - Non-Allotment	\$4,720.95
Tax Assessment	\$1,536,826.00
Water Delivery Charge - Allotment	\$1,059,559.20
Water Delivery Charge - Non-Allotment	\$162,487.30
Total Assessments and Charges	\$3,571,597.95


The 2023 Total Assessments and Charges for the El Paso County Water Improvement District No. 1 is approved this 15 day of November, 2023 by the Board of Directors at a duly posted meeting this 15 day of November, 2023.


 Johnny Stubbs
 President of the Board


 Larry Ceballos
 Secretary of the Board


 Arthur Ivey, Jr.
 Vice-President of the Board

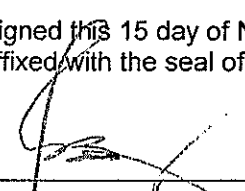

 Miguel Teran
 Board Director


 George Brooks
 Board Director

I, Rose A. Rodriguez, Tax Assessor/Collector for the El Paso County Water Improvement District No. 1, do hereby attest that the tax assessments and/or charges herein are true and correct to the best of my knowledge and belief.

Signed this 15 day of November, 2023, and affixed with the seal of the District.




 Rose A. Rodriguez
 Tax Assessor/Collector