

**Minutes of Regular Meeting
Board of Directors
El Paso County Water Improvement District No. 1
(EPCWID)
November 9, 2022**

DIRECTORS PRESENT	EMPLOYEES PRESENT
Art Ivey, Vice-President	Lisa Aguilar, Interim General Manager
Larry Ceballos, Secretary	Mary Cortez, Chief Financial Officer
George Brooks, Assistant Secretary	Rose Rodriguez, Tax Assessor Collector
Miguel Teran, Director via zoom	Pete Rodriguez, Maintenance Manager
	Robert Rios, Water Master
NOT PRESENT	Sharon Atilano, Licensing Assistant
Johnny Stubbs, President	David Ortega, Field Representative
	Claudia Ruiz, Administrative Assistant
LEGAL COUNSEL	Cathy Oyston, Water Records/ Dispatcher Supervisor
Phil Bowen, Attorney At Law	Albert Salcido, Supervisor
Renea Hicks, Attorney At Law (via zoom)	Sonia Ontiveros, Tax Collector Assistant
Maria O'Brien, Attorney At Law	
	GUESTS
DISTRICT ENGINEER	Jaime Cisneros, Border Patrol
Dr. Al Blair, Interim General Manager/ District Engineer	Larry Vasquez, Border Patrol

1. Call to order and establishment of a quorum.

There being a quorum of Directors present, the meeting was called to order by Vice-President Art Ivey at 9:00 a.m., and the Directors then proceeded to consider the following.

2. Welcome of guests. No action was taken on this item.

3. Minutes of October 12, 2022 and October 31, 2022 meetings of the Board of Directors.

After a motion by Miguel Teran, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the draft minutes of the regular meeting held on October 12, 2022 are approved.

After a motion by Miguel Teran, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the draft minutes of the special meeting held on October 31, 2022 are approved.

4. Report and recommendations by Lisa Aguilar, Chief Administrative Officer/Election Officer, concerning office operations, and elections:
None

5. Report and recommendations by Mary Cortez, Chief Financial Officer, concerning financial information, expenditures, budget, and investment policy:

- a. **Financial Report (September and October).** No action was taken on this item.
- b. **\$500.00 Expenditure Report (September and October).** No action was taken on this item.
- c. **Legal & Consulting Fees Budget Report (September and October).** No action was taken on this item.
- d. **Quarterly Investment Report.**

After a motion by George Brooks, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Quarterly Investment Report for period ending September 30, 2022 is approved.

e. Summary of current and proposed grant financial obligations.
No action was taken on this item.

6. Report and recommendations by Rose Rodriguez, Tax Assessor Collector, concerning adjustments and corrections, if any, to assessments, taxes, and charges by EPCWID.

a. Review tax report, elimination of collection of taxes pursuant to Texas Property Tax Code Sec 33.02 (2). No action was taken on this item.

b. Adjustment of assessments- No action was taken at this item.

c. 2013-2022 The City of El Paso and it's Public Service Board Assignments, 2013-2022 Lower Valley Water District Assignments and Report on tax suits. No action was taken on this item.

d. Comparison of EPCWID1 tax assessments and collection during 2020 and 2021. No action was taken on this item.

e. Certify Tax Roll

After a motion by Larry Ceballos, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the tax roll for the calendar year of 2022 is approved and certified.

7. General Manager's report concerning the following:

a. Proposed Changes to Organizational Chart.

After a motion by Larry Ceballos, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the proposed changes to organizational chart is approved.

- b. Rescind resolution approved on May 11, 2022, for application to the El Paso County American Rescue Plan Act Notice of Funding Opportunity to purchase major equipment and complete survey, engineering design and environmental work for the Franklin Canal**

After a motion by George Brooks, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the resolution approved on May 11, 2022, for application to the El Paso County American Rescue Plan Act Notice of Funding Opportunity to purchase major equipment and complete survey, engineering design and environmental work for the Franklin Canal is rescinded.

- c. Pending grant application and awards**

No action was taken on this item.

- 8. District Engineer's report and recommendations concerning the following:

- a. Rio Grande Project Operating Agreement Accounting.** No action was taken on this item.
- b. Rio Grande Compact Accounting.** No action was taken on this item.
- c. Rio Grande Project Water Supply and Water Allocations.** No action was taken on this item.
- d. Status of 3rd Party Construction in District Canals and Drains.** No action was taken on this item.

- e. **Engineering projects related to grants and proposals.** No action was taken on this item.

9. Maintenance Manager's report and recommendations concerning the following:

Drain maintenance program and water delivery system. No action was taken on this item.

10. Water Master's report and recommendations concerning the following:

Water use and availability. No action was taken on this item.

11. Water delivery allocations to EPCWID water users and water available by contract. **None.**

12. Subdivision Plats within District Boundary requirement in License Manual. **None.**

13. Applications for License for Use of District Real Property:

a. 2 Applications by City of Socorro

Application 3044, by City of Socorro, for 25-year license for a free-span pedestrian bridge across Franklin Feeder Canal (an irrigation canal) at Passmore Rd., at approximately station 102+10

Application 3045, by City of Socorro, for a 25-year license for a 48" RCP culvert, shared use path over culvert, within Upper Clint Lateral (an irrigation canal) at Passmore Rd., at approximately station 29+49.53

After a motion by Larry Ceballos, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the 2 applications by City of Socorro, is approved upon the condition that the applicant meets all

requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.

b. 2 Approval Letters by Texas Gas Service Company, a division of ONEGas, Inc.

Application 3184A, by Texas Gas Service Company, a division of ONEGas, Inc. for an Approval Letter to construct a 4-inch PPE gas line encased in an 8-inch steel pipe, crossing the River Spur Drain at Herring Rd., approximately station 69+66.93

Application 3185A, by Texas Gas Service Company, a division of ONEGas, Inc. for an Approval Letter to construct a 4-inch PPE gas line encased in an 8-inch steel pipe, crossing the Bernal Lateral at Herring Rd., approximately station 33+32

After a motion by Larry Ceballos, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the 2 Approval Letters by Texas Gas Service Company, a division of ONEGas, Inc., are approved upon the condition that the applicant meets all requirements, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.

c. 3 Applications by MCImetro Access Transmission Services LLC

Application 3208, by MCImetro Access Transmission Services, LLC., for a 25-year license for a subsurface fiber optic cable system, crossing Jornada Lateral (an irrigation canal), at Alameda Ave., at approximately station 67+83.33

Application 3212, by MCImetro Access Transmission Services, LLC., for a 25-year license for an aerial fiber optic cable system, crossing Y-147 Lateral (an irrigation canal), at North Loop Rd., at approximately station 7+98.25

Application 3214, by MCImetro Access Transmission Services, LLC., for a 25-year license for an aerial fiber optic cable system, crossing Ysla Lateral (an irrigation canal), at Moon Rd., at approximately station 72+02.84

After a motion by Larry Ceballos, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the 3 Applications by MCImetro Access Transmission Services LLC, are approved upon the condition that the applicant meets all requirements, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.

- d. Application 3206, by Lower Valley Water District, for a 25-year license for an 8-inch water line inside a 16-inch steel casing installed by cut/trench method crossing the Franklin Canal (an irrigation canal) at Bovee Rd., approximately station 1044+74**

After a motion by Larry Ceballos, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Application 3206, by Lower Valley Water District, for a 25-year license for an 8-inch water line inside a 16-inch steel casing installed by cut/trench method crossing the Franklin Canal (an irrigation canal) at Bovee Rd., approximately station 1044+74, are approved upon the condition that the applicant meets all requirements, including paying all fees and cost required by the license and providing

the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.

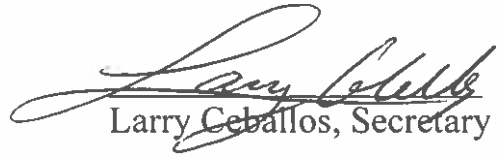
- e. Application 3270, by El Paso Water, for a temporary construction license for a temporary construction access road to conduct subsurface utility engineering test holes on the Southside Feeder Lateral**

After a motion by George Brooks, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Application 3270, by El Paso Water, for a temporary construction license for a temporary construction access road to conduct subsurface utility engineering test holes on the Southside Feeder Lateral, are approved upon the condition that the applicant meets all requirements, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.

14. Sale of Surplus District Real Property under 49.226 of the Texas Water Code. **None**
15. Any or all of the items shown on the attached Closed Meeting Agenda. **The Board then entered into a closed session at 11:01 a.m. regarding the items to be considered in closed session as shown on the Notice of Public Meeting. The Board subsequently returned to the open session at 12:13 p.m. with no action having been taken in the closed session.**
16. Consideration of agenda items for next regular board meeting.
17. **Adjournment.** On motion duly made, seconded and carried, the Board Meeting adjourned at 12:13 p.m.

Regular Meeting
November 9, 2022


Larry Ceballos, Secretary



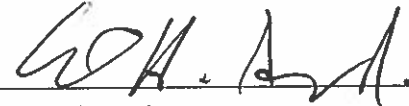
El Paso County Water Improvement District No. 1

2022 Tax Assessments and/or Charges

Accounting Service Charge	\$714,140.00
Exempt Water - Allotment	\$45,869.40
Exempt Water - Non-Allotment	\$4,686.30
Tax Assessment	\$1,536,489.75
Water Delivery Charge - Allotment	\$489,499.90
Water Delivery Charge - Non-Allotment	\$172,126.80
Total Assessments and Charges	\$2,962,812.15

The 2022 Total Assessments and Charges for the El Paso County Water Improvement District No. 1 is approved this 9 day of November, 2022 by the Board of Directors at a duly posted meeting this 9 day of November, 2022.

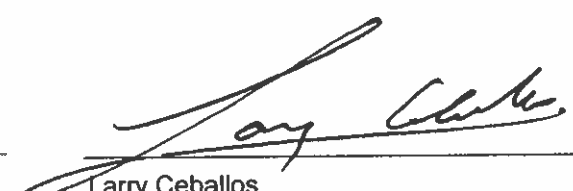
Johnny Stubbs
President of the Board



Arthur Ivey, Jr.
Vice-President of the Board



George Brooks
Board Director



Larry Ceballos
Secretary of the Board



Miguel Teñan
Board Director

I, Rose A. Rodriguez, Tax Assessor/Collector for the El Paso County Water Improvement District No. 1, do hereby attest that the tax assessments and/or charges herein are true and correct to the best of my knowledge and belief.

Signed this 9 day of November, 2022, and affixed with the seal of the District.



Rose A. Rodriguez
Tax Assessor/Collector

