

**Minutes of Special Meeting  
 Board of Directors  
 El Paso County Water Improvement District No. 1  
 (EPCWID)  
 April 13, 2022**

<b>DIRECTORS PRESENT</b>	<b>EMPLOYEES PRESENT</b>
<b>Johnny Stubbs, President</b>	<b>Jesus Reyes, General Manager</b>
<b>Art Ivey, Vice-President</b>	<b>Mary Cortez, Chief Financial Officer</b>
<b>Larry Ceballos, Secretary</b>	<b>Lisa Aguilar, Chief Administrative Officer</b>
<b>George Brooks, Assistant Secretary</b>	<b>Rose Rodriguez, Tax Assessor/Collector/Office Manager</b>
<b>Miguel Teran, Director</b>	<b>Pete Rodriguez, Maintenance Manager</b>
	<b>Robert Rios, Water Master</b>
	<b>Bert Cortez, Licensing Manager</b>
<b>LEGAL COUNSEL</b>	<b>Sharon Atilano, Licensing Assistant</b>
<b>Jim Speer, Attorney At Law</b>	<b>Claudia Ruiz, Administrative Assistant</b>
<b>Phil Bowen, Attorney At Law</b>	<b>Cathy Oyston, Water Records/ Dispatcher Supervisor</b>
<b>Maria O Brien, Attorney At Law</b>	<b>Omar Martinez, Grant Writer</b>
<b>Renea Hicks, Attorney At Law (via zoom)</b>	
	<b>GUESTS</b>
<b>DISTRICT ENGINEER</b>	<b>Larry Vasquez, USBR</b>
<b>Dr. Al Blair, District Engineer (via zoom)</b>	<b>Robert Elledge, USBP- PMOD</b>
	<b>Danny Chavez, HCCRD#1</b>
	<b>Ponchi Herrera, USBP</b>
	<b>Kamal Otman, USBP- PMOD</b>
	<b>Marcus Minieor, USBP- PMOD</b>
	<b>Victor Gutierrez, USBP, EPT, PMO</b>
	<b>Isaac Villarreal, USBP</b>

1. Call to order and establishment of a quorum.

**There being a quorum of Directors present, the meeting was called to order by President Johnny Stubbs at 9:00 a.m., and the Directors then proceeded to consider the following.**

2. Welcome of guests. No action was taken on this item.
3. Minutes of March 16, 2022 and March 24, 2022 special meetings of the Board of Directors.

After a motion by Art Ivey, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

**RESOLVED: that the draft minutes of the special meeting held on March 16, 2022 are approved.**

After a motion by Larry Ceballos, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

**RESOLVED: that the draft minutes of the special meeting held on March 24, 2022 are approved.**

4. Report and recommendations by Lisa Aguilar, Chief Administrative Officer/Election Officer, concerning office operations, and elections:  
**None**
5. Report and recommendations by Mary Cortez, Chief Financial Officer, concerning financial information, expenditures, budget, and investment policy:
  - a. **Financial Report.** No action was taken on this item.
  - b. **\$500.00 Expenditure Report.** No action was taken on this item.
  - c. **Legal & Consulting Fees Budget Report.** No action was taken on this item.
  - d. **Quarterly Investment Report.**

After a motion by Larry Ceballos, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

**RESOLVED: that the Quarterly Investment Report for period ending March 31, 2022 is approved.**

6. Report and recommendations by Rose Rodriguez, Tax Assessor/Collector/Office Manager, concerning adjustments and corrections, if any, to assessments, taxes, and charges by EPCWID.
  - a. **Review tax report and adjustments- The tax report was reviewed, and the following are the tax adjustments for the month of March:**

After a motion by Art Ivey, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board, the following resolution was adopted:

**WHEREAS: Rose Rodriguez, Tax Assessor/Collector/Office Manager for EPCWID1 recommends adjustments or corrections to the tax rolls reviewed during the month of March 2022;**

**NOW, THEREFORE, BE IT RESOLVED: that the following adjustment and correction have been reviewed, approved and are attached to these minutes:**

1. Reference Acct, (\$20.00), 2021;
  2. Duran Ernesto to The City of Socorro, (\$23.50), 2021;
  3. Duran Ernesto to The City of Socorro, (\$1.55), 2021;
  4. State of Texas, (\$23.50), 2021;
  5. State of Texas, (\$3.50), 2021.
- b. **2013-2022 The City of El Paso and it's Public Service Board Assignments, 2013-2022 Lower Valley Water District Assignments and Report on tax suits. No action was taken on this item.**

- c. **Comparison of EPCWID1 tax assessments and collection during 2020 and 2021.** No action was taken on this item.

7. General Manager's report concerning the following:

- a. **Meeting with U.S. Border Patrol on MOU for mowing, maintenance of Riverside Canal, River Drain from Zaragoza bridge to Hudspeth County.** No action was taken on this item.
- b. **Award of grant application from TCEQ funds through RGCOG for \$8,000 to purchase dump trailer.** No action was taken on this item.
- c. **Compact meeting in Alamosa, Colorado on May 5<sup>th</sup> and 6<sup>th</sup>.** No action was taken on this item.
- d. **Tour of EPCWID and briefing on FWTWPG with Senator Blanco and staff.** No action was taken on this item.

8. District Engineer's report and recommendations concerning the following:

- a. **Rio Grande Project Operating Agreement Accounting.** No action was taken on this item.
- b. **Rio Grande Compact Accounting.** No action was taken on this item.
- c. **Rio Grande Project Water Supply and Water Allocations.** No action was taken on this item.
- d. **Status of 3<sup>rd</sup> Party Construction in District Canals and Drains.** No action was taken on this item.
- e. **District Policy regarding sale and 3<sup>rd</sup> party use of District property (TGC §551.072 item)** No action was taken on this item.

9. Maintenance Manager's report and recommendations concerning the following:

- Drain maintenance program and water delivery system.** No action was taken on this item.

10. Water Master's report and recommendations concerning the following:

**Water use and availability.** No action was taken on this item.

11. Water delivery allocations to EPCWID water users and water available by contract. **No action was taken on this item.**

12. Subdivision Plats within District Boundary requirement in License Manual:

**a. Application 3130, by Estancias Del Parral, LLC, for Estancias Del Parral Subdivision, being Tract 19B & 20B, block 13, Socorro Grant, City of Socorro, El Paso County, Texas, containing 19.76 acres**

After a motion by Art Ivey, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

**RESOLVED: that application 3130, by Estancias Del Parral, LLC, for Estancias Del Parral Subdivision, being Tract 19B & 20B, block 13, Socorro Grant, City of Socorro, El Paso County, Texas, containing 19.76 acres, for submission of an irrigable land exhibit is approved.**

13. Applications for License for Use of District Real Property:

**a. Application 3162, by Russell and Angela Greene, for a 25-year license for private ingress and egress across the Nemexas Drain, approximately station 253+88, to access Tract 4-B-6, Block 11, Upper Valley Surveys, City of El Paso, Texas. No action was taken on this item.**

14. Sale of Surplus District Real Property under 49.226 of the Texas Water Code:
  - a. **Consideration of offer by City of El Paso and its Public Service Board for a portion of the Franklin Drain.** No action was taken on this item.
15. Any or all of the items shown on the attached Closed Meeting Agenda. **The Board then entered into a closed session at 10:10 a.m. regarding the items to be considered in closed session as shown on the Notice of Public Meeting. The Board subsequently returned to the open session at 11:02 a.m. with no action having been taken in the closed session.**
16. Consideration of agenda items for next regular board meeting.
17. **Adjournment.** On motion duly made, seconded and carried, the Board Meeting adjourned at 11:02 a.m.

  
Larry Ceballos, Secretary