Minutes of Regular Meeting Board of Directors El Paso County Water Improvement District No. 1 (EPCWID1) February 10, 2021

DIRECTORS PRESENT	OTHERS PRESENT					
Johnny Stubbs, President	Jesus Reyes, General Manager Dr. Al Blair, District Engineer (via zoom)					
Art Ivey, Vice-President						
Larry Ceballos, Secretary	Jim Speer, Attorney At Law (via telephone)					
George Brooks, Assistant Secretary	Phil Bowen, Attorney At Law (via telephone)					
Miguel Teran, Director	Maria O'Brien Attorney At Law (via zoom)					
	Renea Hicks, Attorney At Law (via zoom)					
	Mary Cortez, Chief Financial Officer					
	Lisa Aguilar, Chief Administrative Officer					
	Rose Rodriguez, Tax Assessor/Collector/Office Manager					
	Pete Rodriguez, Maintenance Manager					
	Robert Rios, Water Master					
30	Sharon Atilano, Engineering Assistant					
	Samantha Stiffler, IBWC (via telephone)					
	Rosalba Montes, IBWC, (via telephone)					
	Robert Kimpel, visitor, (via telephone)					

1. Call to order and establishment of a quorum.

There being a quorum of Directors present, the meeting was called to order by President Johnny Stubbs at 9:00 a.m., and the Directors then proceeded to consider the following.

- 2. Welcome of guests. No action was taken on this item.
- 3. Reappointment of General Manager.

After a motion by Miguel Teran, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Board of Directors renews the appointment and employment of Jesus Reyes as the General Manager of the EPCWID1 on an at will basis, and Jesus Reyes will receive an increase of \$17,500, to be distributed at his discretion.

4. Reappointment of Chief Financial Officer.

After a motion by Miguel Teran, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Board of Directors renews the appointment and employment of Mary Cortez as the Chief Financial Officer of EPCWID1 on an at will basis, and Mary Cortez will receive an increase of \$8,000, to be distributed at her discretion.

5. Minutes of November 18, 2020 and November 25, 2020 meetings of the Board of Directors.

After a motion by Art Ivey, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the draft minutes of the Special Meeting held on November 18, 2020 and Telephonic Emergency Meeting held on November 25, 2020 are approved.

6. Report and recommendations by Lisa Aguilar, Chief Administrative Officer/Election Officer, concerning office operations, and elections:

None

- 7. Report and recommendations by Mary Cortez, Chief Financial Officer, concerning financial information, expenditures, budget, and investment policy:
 - a. Financial Report (November, December, January). No action was taken on this item.
 - **b. \$500.00 Expenditure Report (November, December, January).**No action was taken on this item.
 - c. Legal & Consulting Fees Budget Report (November, December, January). No action was taken on this item.
 - d. Quarterly Investment Report

After a motion by Art Ivey, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Quarterly Investment Report for period ending November 30, 2020 is approved.

e. EPCWID1 Annual Audit Report FY 2019

After a motion by Miguel Teran, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the EPCWID1 Annual Audit Report for fiscal year 2019 is approved.

- 8. Report and recommendations by Rose Rodriguez, Tax Assessor/Collector/Office Manager, concerning adjustments and corrections, if any, to assessments, taxes, and charges by EPCWID.
 - a. Review tax report and adjustments- The tax report was reviewed, and the following are the tax adjustments for the month of December.

After a motion by Larry Ceballos, seconded by Art Ivey, duly considered and carried by unanimous vote of the Board, the following resolution was adopted:

WHEREAS: Rose Rodriguez, Tax Assessor/Collector/Office Manager for EPCWID1 recommends adjustments or corrections to the tax rolls reviewed during the month of December 2020;

NOW, THEREFORE, BE IT RESOLVED: that the following adjustments and corrections have been reviewed, approved and are attached to these minutes:

- 1. Church of Universal Love, 1999 (partial), 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 20014, 2015, 2016, 2017 and 2018;
- 2. Loweree Corina to City of El Paso Texas on behalf of El Paso Water Utilities, Public Service Board, 2020;
- 3. Olivas Arturo to City of El Paso Texas on behalf of El Paso Water Utilities, Public Service Board, 2020;
- 4. Eveler Revocable Trust, 2020;
- 5. Eveler Revocable Trust, 2020;
- 6. Eveler Revocable Trust, 2020;
- 7. Eveler Revocable Trust, 2020;
- 8. Eveler Rovocable Trust, 2020;
- 9. Spence John & Chris & Greg J., 2020; and
- 10. City of El Paso Trustee to Valdez Gilbert Lujan, 2018.
- b. 2013-2020 City of El Paso Texas on behalf of El Paso Public Service Board Assignments, 2013-2019 Lower Valley Water District Assignments and Report on tax suits for the month of November, December, January. No action was taken on this item.
- c. Comparison of EPCWID1 Tax assessments and collection during 2019 and 2020 for the month of November, December, January. No action was taken on this item.
- 9. General Manager's report concerning the following:

a. Application 2263, by EPWCV, LLC, consider offer for portion of Borderland Spur Drain, from Arteraft Rd to Combination Lateral, Block 10, Upper Valley, El Paso, Texas, approximately 2.3 acres of surplus land

Director Miguel Teran left the room and announced that he would abstain from discussion of this item and any vote taken regarding the item, and he proceeded to sign an affidavit pursuant to Texas Local Government Code, §171.004.

After a motion by George Brooks, seconded by Larry Ceballos, duly considered and carried by a majority vote of the Directors present, with Miguel Teran abstaining and leaving the room, it was:

RESOLVED: that Application 2263, by EPWCV, LLC, the sale of approximately 2.3 acres of surplus land a portion of the Borderland Spur Drain, located in the vicinity of Artcraft Road to the Combination Lateral, block 10, Upper Valley, El Paso Texas is approved.

b. Resolution approving application to the Texas Water Development Board's FY2021 Agricultural Water Conservation Grants Program to complete an Engineering Feasibility Study for the Riverside Regulating Reservoir.

After a motion by Art Ivey, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board, the following resolution was adopted:

RESOLVED: (as shown in full on the attached exhibit).

c. Resolution approving application to the U.S. Bureau of Reclamation FY2021 Water Conservation Field Services Program to perform seepage tests at select canals and laterals and develop a UAS/drone orthomosaic aerial survey and mapping system.

After a motion by Miguel Teran, seconded by George Brooks, duly considered and carried by unanimous vote of the Board, the following resolution was adopted:

RESOLVED: (as shown in full on the attached exhibit).

d. Resolution approving application to the U.S. Bureau of Reclamation FY 2021 Small-Scale Water Efficiency Program to concrete line a section of the Montoya Main Lateral.

After a motion by George Brooks, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board, the following resolution was adopted:

RESOLVED: (as shown in full on the attached exhibit).

- e. Socorro Ponds purchase. No action was taken on this item.
- f. Update on EPCWID operations during COVID 19. No action was taken on this item.
- 10. District Engineer's report and recommendations concerning the following:
 - a. Rio Grande Project Operating Agreement Accounting. No action was taken on this item.
 - b. Rio Grande Compact Accounting. No action was taken on this item.
 - c. Rio Grande Project Water Supply and Water Allocations. No action was taken on this item.
 - d. Status of 3rd Party Construction in District Canals and Drains.

 No action was taken on this item.
- 11. Maintenance Manager's report and recommendations concerning the following:

Drain maintenance program and water delivery system. No action was taken on this item.

12. Water Master's report and recommendations concerning the following:

Water use and availability. No action was taken on this item.

- 13. Water delivery allocations to EPCWID1 water users and water available by contract. No action was taken on this item.
- 14. Subdivision Plats within District Boundary requirement in License Manual:
 - a. Application 2267, by Enrique Escobar, for Villas De Socorro Subdivision, being Lot 1, Block 1, Valle Real Subdivision, El Paso County, Texas, According to Vol. 60, PG. 80, Recorded with the Plat Records of El Paso County, Texas, Tract 13-B and Tract 18, Block 12, and Tracts 1, 3-A, and 3-C, block 27, Socorro Grant, El Paso County, Texas, containing 46.2477 acres, Submission of Irrigable Land Exhibit

After a motion by Larry Ceballos, seconded by Art Ivey, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that application 2267, by Enrique Escobar, for Villas De Socorro Subdivision, being Lot 1, Block 1, Valle Real Subdivision, El Paso County, Texas, according to Vol. 60, pg. 80, recorded with the plat records of El Paso County, Texas, Tract 13-B and Tract 18, Block 12, and Tracts 1, 3-A, and 3-C, Block 27, Socorro Grant, El Paso County, Texas, containing 46.2477 acres, for a submission of an irrigable land exhibit is approved.

b. Application 2282, by Hamilton Peck/North Loop Apartments, L.L.C. for North Loop Apartments Unit 2 Subdivision, being a portion of Tract 5-A and a portion of Tract 4-A-2, Block 3, Ysleta Grant, an addition to the City of El Paso, El Paso County, Texas, containing 3.2116 acres, Submission of Irrigable Land Exhibit an irrigable land

After a motion by Larry Ceballos, seconded by Art Ivey, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that application 2282, by Hamilton Peck/North Loop Apartments, L.L.C. for North Loop Apartments Unit 2 Subdivision, being a portion of Tract 5-A and a portion of Tract 4-A-2, Block 3, Ysleta Grant, an addition to the City of El Paso, El Paso County, Texas, containing 3.2116 acres, for a submission of an irrigable land exhibit is approved.

c. Application 2288, by Del Rio Engineering, Inc., for Ranchos Escondidos Estates Subdivision, being all of Tract 1 and that portion of Tracts 2 and 3 lying east of the Playa Lateral, Block D, Christy Tract, City of El Paso, El Paso County, Texas, containing 9.8219 acres, Submission of Irrigable Land Exhibit

After a motion by Larry Ceballos, seconded by Art Ivey, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that application 2288, by Del Rio Engineering, Inc., for Ranchos Escondidos Estates Subdivision, being all of Tract 1 and that portion of Tracts 2 and 3 lying east of the Playa Lateral, Block D, Christy Tract, City of El Paso, El Paso County, Texas, containing 9.8219 acres, for a submission of an irrigable land exhibit is approved.

- 15. Applications for License for Use of District Real Property:
 - a. Application 1638, by El Paso Electric Company, for a 1-year license to access EPCWID1 right of way, district wide, for operation and maintenance of existing El Paso Electric Company electrical system

After a motion by Art Ivey, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that Application 1638, by El Paso Electric Company, for a 1-year license to access EPCWID right of way, district wide, for operation and maintenance of existing El Paso Electric Company electrical system is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID1 are authorized and directed to execute such license, a copy of which is attached hereto.

b. Application 2258, by Transtelco, Inc., for a 25-year license for existing fiber optic lines crossing the Franklin Canal at approximately station 164+98, at the heading, inside four (4),1.9-inch HDPE Ducts located above the canal box culvert

After a motion by Miguel Teran, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that Application 2258, by Transtelco, Inc., for at 25-year license for an existing fiber optic line crossing the Franklin Canal at approximately station 164+98, at the heading, inside four (4), 1.9 inch HDPE ducts located above the canal box culvert is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID1 are authorized and directed to execute such license, a copy of which is attached hereto.

c. Application 2259, by Transtelco, Inc., for a 25-year license to cross the South Side Feeder Lateral at approximately station 67+80, at Loop 375 to bore a 4-inch HDPE with three (3), 1.25-inch innerducts for fiber optic lines

After a motion by Miguel Teran, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that Application 2259, by Transtelco, Inc., for at 25-year license to cross the Southside Feeder Lateral at approximately station 67+80, at Loop 375 to bore a 4-inch HDPE with three (3), 1.25-inch innerducts for fiber optic lines is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID1 are authorized and directed to execute such license, a copy of which is attached hereto.

d. Application 2269, by El Paso Electric Company, for a 50-year license to cross the Ysla Lateral at approximately station 278+70 at North Loop to Leonor Estates to construct a three (3) phase (14kVA) overhead power line

After a motion by George Brooks, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that Application 2269, by El Paso Electric Company, for a 50-year license to cross the Ysla Lateral at approximately station 278+70 at North Loop to Leonor Estates to construct a three (3) phase (14kVA) overhead power line is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID1 are authorized and directed to execute such license, a copy of which is attached hereto.

e. Application 2270, by El Paso Electric Company, for a 50-year license to cross the South Side Feeder Lateral at approximately

station 6+67 at Loop 375 to construct a three (3) phase (14kVA) overhead power line

After a motion by George Brooks, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that Application 2270, by El Paso Electric Company, for a 50-year license to cross the South Side Feeder Lateral at approximately station 6+67 at Loop 375 to construct a three (3) phase (14kVA) overhead power line is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID1 are authorized and directed to execute such license, a copy of which is attached hereto.

f. Application 2271, by El Paso Electric Company, for a 50-year license to cross the South Side Feeder Lateral at approximately station 10+69 at Loop 375 to construct a three (3) phase (14kVA) overhead power line

After a motion by George Brooks, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that Application 2271, by El Paso Electric Company, for a 50-year license to cross the South Side Feeder Lateral at approximately station 10+69 at Loop 375 to construct a three (3) phase (14kVA) overhead power line is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID1 are authorized and directed to execute such license, a copy of which is attached hereto.

- 16. Sale of Surplus District Real Property under 49.226 of the Texas Water Code: None
- 17. Any or all of the items shown on the attached Closed Meeting Agenda. The Board then entered into a closed session at 10:27 a.m. regarding the items to be considered in closed session as shown on the Notice of Public Meeting. The Board subsequently returned to the open session at 11:43 a.m. with no action having been taken in the closed session.
- 18. Consideration of agenda items for next regular board meeting.
- 19. **Adjournment**. On motion duly made, seconded and carried, the Board Meeting adjourned at 11:46 a.m.

Larry Ceballos, Secretary

December 2020

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Tax Assessment and Allocation Charges Adjustments	Water	Property sold at October 3, 2020 Tax Sale. Proceeds collected for EPCIVID was \$696.73 (1997, 1998 and 1999 (partiall); remaining balance is extinguished according to Texas Property Tax Code Section 34.02 (c) Distribution of Proceeds. Need to remove \$1999 (partial), 2000, 2001, 2002, 2003, 2008, 2008, 2009, 2011, 2012, 2013, 2016, 2017, and 2018 Tax Assessment.	s	\$	Water Order #93663 was cancelled but not deleted therefore land was charged with the 2020 Water \$ (10,70) \$ - \$ \$ (10,70) Delivery Charge. Need to adjustment 2020 Acra-Feet & Water Delivery Charge.	Water Order #93663 was cancelled but not deleted therefore land was charged with the 2020 Water \$ (17.40) Delivery Charge. Need to adjustment 2020 Arre-Feet & Water Delivery Charge.	Water Order #93663 was cancelled but not deleted therefore land was charged with the 2020 Water (20.10) S . \$ (20.10) Delivery Charge. Need to adjustment 2020 Agre. Fest & Water Delivery Charge.	Water Order #93663 was cancelled but not deleted therefore land was charged with the 2020 Water \$ (24.80) Delivery Charge. Need to adjustment 2020 Acts. Feet & Water Charge.	Water Order #93663 was cancelled but not deleted therefore land was charged with the 2020 Water (0.20) S . \$ (0.20) Delivery Charge. Meed to adjustment 2020 Arts-Feet & Water Delivery Charge.	Water Order #93617 & Water Irrigation Water Usage Report indicate 19.01 acre-feet was charged-out yet the parcel indicates less acre-feet charged-out. Need to adjust 2020 Acre-Feet & Water Delivery 5 47.50 Charges.	Property sold at November 3, 2020 Tax Sale. Proceeds collected for EPCWID was \$50.11; remaining balance is extinguished according to Texas Property Tax Code Section (c) Distribution of Proceeds.	The second of
Tax Ass	Water Delivery - V		(22.75) \$ \$	(23.55) \$ - 5		(17.40)	(20.10)	(24.80)	(0.20)	47.50	\$ \$	(AGRACI C (75 70) A
	Land # Tax A	28906776 \$	48970560 \$	48970580 \$	21177180 \$	21213656 \$	21216972 \$	21250132 \$	21218700 \$	29255321 \$	75636388 \$	*
	Owner Name	Church of Universal Love	Loweree Corina to City of El Paso Texas on behalf of El Paso Water Utilities-Public Service Soard	Olivas Arturo to City of El Paso Texas on behalf of El Paso Water Utilitles-Public Service Board	Eveler Revocable Trust	Eveler Revocable Trust	Eveler Revocable Trust	Eveler Revocable Trust	Eveler Catherine Ann	00633060 Spence John & Chris & Greg J	o Trustee to Valdez	Total Adjustments
T STREET, STREET, ST	Owner 8	00673800	00385679 to	00487805 to #01019197	00206400	00206400	00206400 E	00206400 E	00206123	09088900	00800434 to City of El Pass #01024594 Gilbert Lujan	Tot
AS AMERICANIST	ğ	1 12/5/2020	2 12/5/2020	3 12/5/2020	4 12/10/2020	5 12/10/2020	6 12/10/2020	7 12/10/2020	8 12/10/2020	9 12/10/2020	10 12/21/2020	ではなるないの

RESOLUTION OF THE BOARD OF DIRECTORS

El Paso County Water Improvement District No. 1

El Paso County Water Improvement District No. 1 resolves to authorize the General Manager or the District Engineer to submit and take any Administrative Action required to complete an application to the Texas Water Development Board for a Grant totaling \$250,000 to improve the District's water use efficiency by completing an Engineering Feasibility Study for the Riverside Regulating Reservoir.

Whereas, the El Paso County Water Improvement District No.1 (the District) is a political subdivision of the State of Texas and was organized under Chapter 59, Article 16 of the Texas Constitution and operates under Chapter 55 and Chapter 49, in part, of the Texas Water Code;

Now Therefore, the Board of Directors of the District hereby resolve to support the District's application for a Grant and authorizes the General Manager or the District Engineer to submit and take any administrative action required to complete applications to the Texas Water Development Board and if the District is selected to receive a Grant, to negotiate an agreement to be approved by the District's Board of Directors. The District shall fund 50% of the Project Costs with the total Project Cost not to exceed an amount of \$500,000.

El Paso County Water Improvement District No.1

By: Johnny Stabbs, President

RESOLUTION OF THE BOARD OF DIRECTORS

El Paso County Water Improvement District No.1

El Paso County Water Improvement District No. 1 resolves to authorize the General Manager or the District Engineer to submit and take any Administrative Action required to complete an application to the United States Bureau of Reclamation FY2021 Water Conservation Field Services Program program for a Grant totaling \$25,000 to improve the District's water use efficiency by performing seepage tests at select canals and laterals and developing a UAS/drone orthomosaic aerial survey and mapping system.

Whereas, the EI Paso County Water Improvement District No.1 (the District) is a political subdivision of the State of Texas and was organized under Chapter 59, Article 16 of the Texas Constitution and operates under Chapter 55 and Chapter 49, in part, of the Texas Water Code;

Now Therefore, the Board of Directors of the District hereby resolve to support the District's application for a Grant and authorizes the General Manager or the District Engineer to submit and take any administrative action required to complete applications to the United States Bureau of Reclamation, including working with Reclamation to meet established deadlines for entering into a grant or cooperative agreement, and if the District is selected to receive a Grant, to negotiate an agreement to be approved by the District's Board of Directors. The District has the capability to provide the amount of funding and/or in-kind contributions specified in the Funding Plan in the application.

El Paso County Water Improvement District No.1

By: Johnny Stubbs, President

RESOLUTION OF THE BOARD OF DIRECTORS

El Paso County Water Improvement District No.1

El Paso County Water Improvement District No. 1 resolves to authorize the General Manager or the District Engineer to submit and take any Administrative Action required to complete an application to the United States Bureau of Reclamation Fiscal Year 2021 WaterSMART Small-Scale Water Efficiency Program for a Grant totaling \$75,000 to conserve water and improve the District's water use efficiency by concrete lining a section of the Montoya Main Lateral.

Whereas, the El Paso County Water Improvement District No.1 (the District) is a political subdivision of the State of Texas and was organized under Chapter 59, Article 16 of the Texas Constitution and operates under Chapter 55 and Chapter 49, in part, of the Texas Water Code;

Now Therefore, the Board of Directors of the District hereby resolve to support the District's application for a Grant and authorizes the General Manager or the District Engineer to submit and take any administrative action required to complete applications to the United States Bureau of Reclamation, including working with Reclamation to meet established deadlines for entering into a grant or cooperative agreement, and if the District is selected to receive a Grant, to negotiate an agreement to be approved by the District's Board of Directors. The District has the capability to provide the amount of funding and/or in-kind contributions specified in the Funding Plan in the application.

El Paso County Water Improvement District No.1

By. Johnny Stubbs, President

Affidavit of Abstention by Member of the Board of Directors of El Paso County Water Improvement District No. 1

- I. Miguel Teran, am a member of the Board of Directors of El Paso County Water Improvement District No. 1. At a meeting of such Board of Directors on the 10th day of February, the following matter came before the Board for consideration:
- 9(a) Application 2263, by EPWCV, LLC, consider offer for portion of Borderland Spur Drain, from Artcraft Rd to Combination Lateral, Block 10, Upper Valley, El Paso, Texas, approximately 2.3 acres of surplus land.

Since the matter involved a business entity or real property in which I have a substantial interest, as defined in Chapter 171 of the Texas Local Government Code, I abstained from participation in the matter. The nature and extent of the interest is the following:

Possible conflict of interest.

Subscribed and sworn to this 10 day of February, 2021, by

SHARON ATILANO Notary ID #10744153 y Commission Expires

Notary Public, State of Texas

Notary Public, State of Texas

Notary Public, State of Texas

Notary Public, State of Texas