

**Minutes of Regular Meeting
Board of Directors
El Paso County Water Improvement District No. 1
(EPCWID)
May 13, 2020**

DIRECTORS PRESENT	OTHERS PRESENT
Johnny Stubbs, President (via skype)	Jesus Reyes, General Manager
Art Ivey, Vice-President	Dr. Al Blair, District Engineer (via skype)
Larry Ceballos, Secretary (via telephone)	Jim Speer, Attorney At Law (via telephone)
George Brooks, Director (via telephone)	Phil Bowen, Attorney At Law (via telephone)
DIRECTORS NOT PRESENT	Maria O'Brien Attorney At Law (via skype)
Miguel Teran, Director	Jay Ornelas, Assistant District Engineer
	Mary Cortez, Chief Financial Officer
	Lisa Aguilar, Chief Administrative Officer
	Rose Rodriguez, Tax Assessor/Collector/Office Manager
	Pete Rodriguez, Maintenance Manager
	Robert Rios, Water Master
	Sharon Atilano, Engineering Assistant

1. Call to order and establishment of a quorum.

There being a quorum of Directors present, the meeting was called to order by Vice-President Art Ivey at 9:05 a.m., and the Directors then proceeded to consider the following.

2. Welcome of guests. No action was taken on this item.

3. Minutes of April 17, 2020 meeting of the Board of Directors.

After a motion by Johnny Stubbs, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the draft minutes of the Regular Meeting held on April 17, 2020 are approved.

4. Report and recommendations by Mary Cortez, Chief Financial Officer, concerning financial information, expenditures, budget, and investment policy:

- a. **Financial Report.** No action was taken on this item.
- b. **\$500.00 Expenditure Report.** No action was taken on this item.
- c. **Legal & Consulting Fees Budget Report.** No action was taken on this item.

5. Report and recommendations by Rose Rodriguez, Tax Assessor/Collector/Office Manager, concerning adjustments and corrections, if any, to assessments, taxes, and charges by EPCWID.

- a. **Review tax report and adjustments-The tax report was reviewed, and there were no tax adjustments for the month of April.**
- b. **2013-2019 El Paso Public Service Board Assignments, 2013-2019 Lower Valley Water District Assignments and Report on tax suits.** No action was taken on this item.
- c. **Comparison of EPCWID Tax assessments and collection during 2018 and 2019.** No action was taken on this item.

6. General Manager's report concerning the following:

- a. **Update on EPCWID operations during COVID 19.** No action was taken on this item.
- b. **Update on the WW2 project.** No action was taken on this item.

7. District Engineer's report and recommendations concerning the following:

- a. **Rio Grande Project Operating Agreement Accounting.** No action was taken on this item.
- b. **Rio Grande Compact Accounting.** No action was taken on this item.
- c. **Rio Grande Project Water Supply and Water Allocations.** No action was taken on this item.
- d. **Status of 3rd Party Construction in District Canals and Drains.** No action was taken on this item.

8. Maintenance Manager's report and recommendations concerning the following:

Drain maintenance program and water delivery system. No action was taken on this item.

9. Water Master's report and recommendations concerning the following:

Water use and availability. No action was taken on this item.

10. Water delivery allocations to EPCWID water users and water available by contract. **No action was taken on this item.**

11. Applications for License for Use of District Real Property:

- a. **Application 2204, by El Paso Electric Company, for a 50 year license to cross the San Elizario Main Lateral at approximately 305+64 at Riverside Road to construct a three (3) phase (14KV) overhead power line**

After a motion by Larry Ceballos, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Application 2204, by El Paso Electric Company, for a 50 year license to cross the San Elizario Main Lateral at approximately 305+64 at Riverside Road to construct a three (3) phase (14KV) overhead power line

meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID1 are authorized and directed to execute such license, a copy of which is attached hereto.

- b. Application 2205, by El Paso Electric Company, for a 50 year license to cross the River Drain at approximately station 329+78 at Riverside Road to construct a three (3) phase (14KV) overhead power line**

After a motion by Johnny Stubbs, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Application 2205, by El Paso Electric Company, for a 50 year license to cross the River Drain at approximately station 329+78 at Riverside Road to construct a three (3) phase (14KV) overhead powerline is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID1 are authorized and directed to execute such license, a copy of which is attached hereto.

- 12. Sale of Surplus District Real Property under 49.226 of the Texas Water Code:

- a. Declaration of Surplus land, a portion of Juan de Herrera Lateral Branch "A" at the tail end**

After a motion by Johnny Stubbs, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that a portion of the Juan de Herrera Lateral Branch "A" at the tail end is declared surplus and is approved for authorization to sell said portion of the Juan de Herrera Lateral Branch "A".

- b. **Application 2210, by Valle Del Colibri, LLC, consider offer for tail end of Juan de Herrera Lateral Branch "A", downstream from Holmsley Trail, Block 6, Tract 2 of Ysleta Grant, approximately 3 acres of surplus land. No action was taken on this item.**
13. Any or all of the items shown on the attached Closed Meeting Agenda.
The Board did not enter into a closed session.
14. Consideration of agenda items for next regular board meeting.
No action was taken on this item.
15. **Adjournment.** On motion duly made, seconded and carried, the Board Meeting adjourned at 10:13 a.m.


Larry Ceballos, Secretary