

**Minutes of Special Meeting
Board of Directors
El Paso County Water Improvement District No. 1
(EPCWID)
April 17, 2020**

DIRECTORS PRESENT	OTHERS PRESENT
Johnny Stubbs, President (via skype)	Jesus Reyes, General Manager
Art Ivey, Vice-President	Dr. Al Blair, District Engineer (via skype)
Larry Ceballos, Secretary (via telephone)	Jim Speer, Attorney At Law (via telephone)
Miguel Teran, Director (via telephone)	Phil Bowen, Attorney At Law (via telephone)
George Brooks, Director (via telephone)	Maria O'Brien Attorney At Law (via telephone)
	Jay Ornelas, Assistant District Engineer
	Mary Cortez, Chief Financial Officer
	Lisa Aguilar, Chief Administrative Officer
	Rose Rodriguez, Tax Assessor/Collector/Office Manager
	Pete Rodriguez, Maintenance Manager
	Robert Rios, Water Master
	Sharon Atilano, Engineering Assistant
	Larry Vasquez, Bureau of Reclamation (via telephone)

1. Call to order and establishment of a quorum.

There being a quorum of Directors present, the meeting was called to order by Vice-President Art Ivey at 9:00 a.m., and the Directors then proceeded to consider the following.

2. Welcome of guests. No action was taken on this item.
3. Minutes of March 5, 2020, March 23, 2020, and April 11, 2020 meetings of the Board of Directors.

After a motion by Johnny Stubbs, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the draft minutes of the Special Meeting held on March 5, 2020 are approved.

After a motion by Larry Ceballos, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the draft minutes of the Special Meeting held on March 23, 2020 are approved.

After a motion by Johnny Stubbs, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the draft minutes of the Special Meeting held on April 11, 2020 are approved.

4. Report and recommendations by Mary Cortez, Chief Financial Officer, concerning financial information, expenditures, budget, and investment policy:
 - a. **Financial Report.** No action was taken on this item.
 - b. **\$500.00 Expenditure Report.** No action was taken on this item.
 - c. **Legal & Consulting Fees Budget Report.** No action was taken on this item.
 - d. **Quarterly Investment Report.**

After a motion by Johnny Stubbs, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Quarterly Investment Report for period ending March 31, 2020 is approved.

5. Report and recommendations by Rose Rodriguez, Tax Assessor/Collector/Office Manager, concerning adjustments and corrections, if any, to assessments, taxes, and charges by EPCWID.
 - a. **Review tax report and adjustments-The tax report was reviewed, and there were no tax adjustments for the month of March.**
 - b. **2013-2019 El Paso Public Service Board Assignments, 2013-2019 Lower Valley Water District Assignments and Report on tax suits.** No action was taken on this item.
 - c. **Comparison of EPCWID Tax assessments and collection during 2018 and 2019.** No action was taken on this item.
6. General Manager's report concerning the following:
 - a. **Update on EPCWID operations during COVID 19.** No action was taken on this item.
 - b. **Resolution approving application for concrete lining Franklin Canal from San Antonio St to Fox Plaza. Total amount \$1.5 million and District will match 50% USBR application.**

After a motion by Johnny Stubbs, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: (as shown in full on the attached exhibit).

7. District Engineer's report and recommendations concerning the following:
 - a. **Rio Grande Project Operating Agreement Accounting.** No action was taken on this item.
 - b. **Rio Grande Compact Accounting.** No action was taken on this item.
 - c. **Rio Grande Project Water Supply and Water Allocations.** No action was taken on this item.

d. Status of 3rd Party Construction in District Canals and Drains.

No action was taken on this item.

8. Maintenance Manager's report and recommendations concerning the following:

Drain maintenance program and water delivery system. No action was taken on this item.

9. Water Master's report and recommendations concerning the following:

Water use and availability. No action was taken on this item.

10. Water delivery allocations to EPCWID water users and water available by contract. **No action was taken on this item.**

11. Subdivision Plats within District Boundary requirement in License Manual:

- a. Application 2208, by Issa Khalayel, for Strahan Village Estates Subdivision, being all of Tract 2D and a portion of Tract 2G, Block 13, Upper Valley Survey, El Paso County, Texas, containing 7.9337 acres, Submission of Irrigable Land Exhibit**

After a motion by Johnny Stubbs, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that Application 2208, by Issa Khalayel, for Strahan Village Estates Subdivision, being all of Tract 2D and a portion of Tract 2G, Block 13, Upper Valley Survey, El Paso County, Texas, containing 7.9337 acres, Submission of Irrigable Land Exhibit is approved.

- a. Application 2153, by Enrique Escobar, for Eastlake Valley Unit 4 Subdivision, being all of Tract 13-A and Tract 14, Socorro Grant and a replat of lots 26, 27, 28, and 52, Block 1, Eastlake Valley Subdivision, City of Socorro, El Paso County, Texas, containing 9.5675 acres, Submission of Irrigable Land Exhibit**

After a motion by Miguel Teran, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that Application 2153, by Enrique Escobar, for Eastlake Valley Unit 4 Subdivision, being all of Tract 13-A and Tract 14, Socorro Grant and a replat of lots 26, 27, 28, and 52, Block 1, Eastlake Valley Subdivision, City of Socorro, El Paso County, Texas, containing 9.5675 acres, Submission of Irrigable Land Exhibit is approved.

12. Applications for License for Use of District Real Property:

- a. **Application 2150, by the County of El Paso, for a 25 year license to cross the Madre Lateral for ingress and egress to Casa Ronquillo in San Elizario, Texas**

After a motion by Miguel Teran, seconded by Johnny Stubbs, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Application 2150, by the County of El Paso, for a 25 year license to cross the Madre Lateral for ingress and egress to Casa Ronquillo in San Elizario, Texas as is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID1 are authorized and directed to execute such license, a copy of which is attached hereto.

- b. **Application 2187, by Lower Valley Water District, for a 25 year license to cross the Salitral Lateral at FM-76, approximately Station 580+31 with an 8-inch sanitary sewer main inside a 16-inch steel casing via horizontal conventional bore method**

After a motion by Larry Ceballos, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Application 2187, by Lower Valley Water District, for a 25 year license to cross the Salitral Lateral at FM-76, approximately Station 580+31 with an 8-inch sanitary sewer main inside a 16-inch steel casing via horizontal conventional bore method is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID1 are authorized and directed to execute such license, a copy of which is attached hereto.

- b. Application 2188, by Lower Valley Water District, for a 25 year license to cross the Salitral Lateral at FM-76, approximately Station 580+16 with an 2-inch potable water line inside a 4-inch hdpe casing via horizontal conventional bore method

After a motion by Johnny Stubbs, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Application 2188, by Lower Valley Water District, for a 25 year license to cross the Salitral Lateral at FM-76, approximately Station 580+16 with an 2-inch potable water line inside a 4-inch hdpe casing via horizontal conventional bore method is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID1 are authorized and directed to execute such license, a copy of which is attached hereto.

- c. **Application 2202, by El Paso Electric Company, for a 50 year license to cross the San Elizario Main Lateral at approximately station 225+95 at Alarcon Road to construct a three (3) phase (14KV) overhead power line**

After a motion by Johnny Stubbs, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Application 2202, by El Paso Electric Company, for a 50 year license to cross the San Elizario Main Lateral at approximately station 225+95 at Alarcon Road to construct a three (3) phase (14KV) overhead power line is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID1 are authorized and directed to execute such license, a copy of which is attached hereto.

16. Sale of Surplus District Real Property under 49.226 of the Texas Water Code:

- a. **Application 2174A, by Enrique Escobar, sale of triangle of land at tail end of Juan de Herrera Lateral Branch "C", downstream from Old Hueco Tanks Road, adjacent to Mesa Drain in Block 4 of Socorro Grant, approximately 1.255 acres of surplus land**

After a motion by Johnny Stubbs, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that Application 2174A, by Enrique Escobar, for sale of triangle of land at tail end of Juan de Herrera Lateral Branch "C", downstream from Old Hueco Tanks Road, adjacent to Mesa Drain in Block 4 of Socorro Grant, approximately 1.255 acres of surplus land is

approved and the General Manager is authorized to sign all documents pertaining to the sale of the land.

- b. Application 2174B, by Enrique Escobar, sale of tail end of Juan de Herrera Lateral Branch "C", downstream from Old Hueco Tanks Road, Block 4 of Socorro Grant, approximately 0.275 acres of surplus land**

After a motion by Johnny Stubbs, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that Application 2174B, by Enrique Escobar, for sale of tail end of Juan de Herrera Lateral Branch "C", downstream from Old Hueco Tanks Road, Block 4 of Socorro Grant, approximately 0.275 acres of surplus land is approved and the General Manager is authorized to sign all documents pertaining to the sale of the land.

17. Any or all of the items shown on the attached Closed Meeting Agenda.
The Board did not enter into a closed session.

18. Consideration of agenda items for next regular board meeting.
No action was taken on this item.

19. **Adjournment.** On motion duly made, seconded and carried, the Board Meeting adjourned at 10:25 a.m.


Larry Ceballos, Secretary

RESOLUTION OF THE BOARD OF DIRECTORS

El Paso County Water Improvement District No.1

El Paso County Water Improvement District No. 1 resolves to authorize the General Manager or the District Engineer to submit and take any Administrative Action required to complete an application to the United States Bureau of Reclamation WaterSMART FY2021 Water and Energy Efficiency Grants program for a Grant totaling \$1,500,000 to conserve water and improve the District's water use efficiency by concrete lining a section of the Franklin Canal.

Whereas, the El Paso County Water Improvement District No.1 (the District) is a political subdivision of the State of Texas and was organized under Chapter 59, Article 16 of the Texas Constitution and operates under Chapter 55 and Chapter 49, in part, of the Texas Water Code;

Now Therefore, the Board of Directors of the District hereby resolve to support the District's application for a Grant and authorizes the General Manager or the District Engineer to submit and take any administrative action required to complete applications to the United States Bureau of Reclamation, including working with Reclamation to meet established deadlines for entering into a grant or cooperative agreement, and if the District is selected to receive a Grant, to negotiate an agreement to be approved by the District's Board of Directors. The District has the capability to provide the amount of funding and/or in-kind contributions specified in the Funding Plan in the application.

El Paso County Water Improvement District No.1



By: Arthur Ivey, Vice-President