

**Minutes of Regular Meeting  
Board of Directors  
El Paso County Water Improvement District No. 1  
(EPCWID)  
February 12, 2020**

<b>DIRECTORS PRESENT</b>	<b>OTHERS PRESENT</b>
<b>Art Ivey, Vice-President</b>	<b>Jesus Reyes, General Manager</b>
<b>Miguel Teran, Director</b>	<b>Dr. Al Blair, District Engineer</b>
<b>George Brooks, Director</b>	<b>Jim Speer, Attorney At Law</b>
<b>NOT PRESENT</b>	<b>Phil Bowen, Attorney At Law</b>
<b>Johnny Stubbs, President</b>	<b>Jay Ornelas, Assistant District Engineer</b>
<b>Larry Ceballos, Secretary</b>	<b>Mary Cortez, Chief Financial Officer</b>
	<b>Lisa Aguilar, Chief Administrative Officer</b>
	<b>Rose Rodriguez, Tax Assessor/Collector/Office Manager</b>
	<b>Pete Rodriguez, Maintenance Manager</b>
	<b>Robert Rios, Water Master</b>
	<b>Sharon Atilano, Engineering Assistant</b>
	<b>Cathy Oyston, Water Records/Dispatch Supervisor</b>
	<b>R. Kimpel, Visitor</b>
	<b>Miguel Fraga, PDNHF</b>
	<b>Jerry Melendez, USBR</b>

1. Call to order and establishment of a quorum.

**There being a quorum of Directors present, the meeting was called to order by Vice-President Art Ivey at 8:30 a.m., and the Directors then proceeded to consider the following.**

2. Welcome of guests. No action was taken on this item.
3. Reappointment of General Manager.

After a motion by George Brooks, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

**RESOLVED: that the Board of Directors renews the appointment and employment of Jesus Reyes as the General Manager of the El Paso County Water Improvement District No. 1 on an at will basis, commencing February 1, 2020 through January 31, 2021, at a salary equal to an annual rate of the \$180,000.00 for the General Manager, payable bi-weekly, and all other benefits currently provided by the District to the General Manager shall continue: and**

**BE IT FURTHER RESOLVED: that EPCWID shall immediately contribute the sum of \$25,000.00 to the Internal Revenue Code 457(b) Deferred Compensation Plan of the General Manager, provided that the District's auditing firm approves the same as being in compliance with the Internal Revenue Code and applicable regulations.**

4. Reappointment of Chief Financial Officer.

After a motion by George Brooks, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

**RESOLVED: that the Board of Directors renews the appointment and employment of Mary Cortez as the Chief Financial Officer of the El Paso County Water Improvement District No. 1 on an at will basis, commencing February 1, 2020 through January 31, 2021, at a salary equal to an annual rate of the \$108,000.00 for the Chief Financial Officer, payable bi-weekly, and all other benefits currently provided by the District to the Chief Financial Officer shall continue: and**

**BE IT FURTHER RESOLVED: that EPCWID shall immediately contribute the sum of \$2,000.00 to the Internal Revenue Code 457(b) Deferred Compensation Plan of the Chief Financial Officer, provided that the District's auditing firm approves the same as being in compliance with the Internal Revenue Code and applicable regulations.**

5. Ordering election of directors in division 1, 3, and 4.

After a motion by Miguel Teran, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

**RESOLVED: (as shown in full on the attached exhibit)**

6. Approval of locations for early and regular voting. **No action was taken on this item.**

7. Minutes of January 15, 2020 meeting of the Board of Directors.

After a motion by George Brooks, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

**RESOLVED: that the draft minutes of the Special Meeting held on January 15, 2020 are approved.**

8. Report and recommendations by Mary Cortez, Chief Financial Officer, concerning financial information, expenditures, budget, and investment policy:

- a. Financial Report.** No action was taken on this item.
- b. \$500.00 Expenditure Report.** No action was taken on this item.
- c. Legal & Consulting Fees Budget Report.** No action was taken on this item.

9. Report and recommendations by Rose Rodriguez, Tax Assessor/Collector/Office Manager, concerning adjustments and corrections, if any, to assessments, taxes, and charges by EPCWID.

- a. Review tax report and adjustments-The tax report was reviewed, and there were no tax adjustments for the month of January.**
  - b. 2013-2019 El Paso Public Service Board Assignments, 2013-2019 Lower Valley Water District Assignments and Report on tax suits.** No action was taken on this item.
  - c. Comparison of EPCWID Tax assessments and collection during 2018 and 2019.** No action was taken on this item.
  
10. General Manager's report concerning the following:
  - a. Contract with the County of El Paso for election services.** No action was taken on this item.
  - b. Rescheduling of board meeting for March 5, 2020.** No action was taken on this item.
  - c. Rescheduling of board meeting for April 15, 2020.** No action was taken on this item.
  - d. Law of the Rio Grande conference and Compact Meeting.** No action was taken on this item.
  
11. District Engineer's report and recommendations concerning the following:
  - a. Rio Grande Project Operating Agreement Accounting.** No action was taken on this item.
  - b. Rio Grande Compact Accounting.** No action was taken on this item.
  - c. Rio Grande Project Water Supply and Water Allocations.** No action was taken on this item.
  - d. Status of 3<sup>rd</sup> Party Construction in District Canals and Drains.** No action was taken on this item.
  
12. Maintenance Manager's report and recommendations concerning the following:

**Drain maintenance program and water delivery system.** No action was taken on this item.
  
13. Water Master's report and recommendations concerning the following:

**Water use and availability.** No action was taken on this item.

14. Water delivery allocations to EPCWID water users and water available by contract. **No action was taken on this item.**

15. Letters of Approval under existing License Agreements or Transfers of License

**a. Application 2142, under License 1300, by the City of El Paso, to reconstruct a simple span bridge across the Franklin Canal at Davis Drive, approximately Station 722+19, for widening of roadway and pedestrian improvements**

After a motion by Miguel Teran, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

**RESOLVED: that the Application 2142, under License 1300, by the City of El Paso, to reconstruct a simple span bridge across the Franklin Canal at Davis Drive, approximately Station 722+19, for widening of roadway and pedestrian improvements is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID1 are authorized and directed to execute such license, a copy of which is attached hereto.**

16. Applications for License for Use of District Real Property:

**a. Renewal for License 2197, by Stella Grijalva Moeller, Irene Kathleen Latham, Christine P. Grijalva, Abraham J. Grijalva, and Eva Grijalva Simons to cross the San Elizario Main Lateral, approximately Station 385+48, via an existing bridge structure for private ingress and egress to Tract 7-B-1, Block 38 in the San Elizario Grant in the County of El Paso**

After a motion by George Books, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

**RESOLVED: that the renewal for License 2197, by Stella Grijalva Moeller, Irene Kathleen Latham, Christine P. Grijalva, Abraham J. Grijalva, and Eva Grijalva Simons to cross the San Elizario Main Lateral, approximately Station 385+48, via an existing bridge structure for private ingress and egress to Tract 7-B-1, Block 38 in the San Elizario Grant in the County of El Paso is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID1 are authorized and directed to execute such license, a copy of which is attached hereto.**

17. Sale of Surplus District Real Property under 49.226 of the Texas Water Code: **None. No action was taken on this time.**

18. Any or all of the items shown on the attached Closed Meeting Agenda. **The Board then entered into a closed session at 10:15 a.m. regarding the items to be considered in closed session as shown on the Notice of Public Meeting. The Board subsequently returned to the open session at 11:45 a.m. with no action having been taken in the closed session.**

19. Consideration of agenda items for next regular board meeting.  
**No action was taken on this item.**

20. **Adjournment.** On motion duly made, seconded and carried, the Board Meeting adjourned at 11:49 a.m.

  
Larry Ceballos, Secretary

**Certified Copy of February 12, 2020 Resolution and Order of the Board of Directors of the  
El Paso County Water Improvement District No.1 regarding Ordering Election for  
May 2, 2020**

*Whereas*, EL PASO COUNTY WATER IMPROVEMENT DISTRICT NO. 1 (hereinafter referred to as "District") is a political subdivision of the State of Texas and is organized and existing under and by virtue of Article XVI, Section 59, of the Constitution of the State of Texas, and operates under Chapter 49, in part, and Chapter 55 of the Texas Water Code, and other statutes; and

*Whereas*, the District by resolution and order of December 14, 2005, acting pursuant to Section 41.001 of the Texas Election code (as amended by House bill 57, which was passed in the regular session of the 79<sup>th</sup> Texas Legislature and signed into law by the Governor of Texas on June 17, 2005), established the second Saturday in May of even numbered years as the date for elections for District positions; and

*Whereas*, the second Saturday of May for 2020 is on May 2nd, and

*Whereas*, the terms of the Directors for District Divisions 1, 3 and 4 of the District Board of Directors expire in 2020.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED** by the Board of Directors of the District that:

1. An election shall be held by the District on May 2, 2020, to elect Directors for District Divisions 1, 3 and 4.
2. The locations of the early voting places shall be at El Paso County Water Improvement District No.1, 13247 Alameda Avenue, Clint, TX 79836 and Fire Station No. 15, 115 Shorty Lane, El Paso, Texas 79932. Early voting shall begin on April 20, 2020.
3. Early voting by personal appearance shall be conducted between the hours of 8:00am and 6:00pm (local time) on April 20, 2020 through April 28, 2020.
4. The early voting clerk's official mailing address is 500 E. San Antonio, L115, El Paso, Texas 79901. The voting on May 2, 2020, shall be conducted from 7:00 a.m. until 7:00 p.m. (local time)
5. The voting on May 2, 2020, shall be conducted at one designated polling place, within three District Divisions, which shall be as follows:

Division	Polling Location
1	Fire Station No. 15, 115 Shorty Lane, El Paso, Texas 79932 (regular and early voting)
2	Ysleta Del Sur Pueblo, Health and Human Services Bldg. Ysleta Del Sur Pueblo, 79907
3	El Paso County Water Improvement District No. 1 13247 Alameda Avenue, Clint, Texas 79836 (regular and early voting)

30:1 NO 5-11-20  
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CERTIFICATE

**I, INDAR SINGH, SECRETARY OF THE BOARD OF DIRECTORS FOR THE EL PASO COUNTY WATER IMPROVEMENT DISTRICT NO.1, DO HEARBY CERTIFY THAT THE ABOVE IS A TRUE AND CORRECT COPY OF A RESOLUTION ADOPTED AT THE MEETING OF THE BOARD OF DIRECTORS OF EL PASO COUNTY WATER IMPROVEMENT DISTRICT NO.1 WHICH WAS HELD ON FEBRUARY 12, 2020.**



GEORGE BROOKS, DIRECTOR  
BOARD OF DIRECTORS  
EL PASO COUNTY WATER IMPROVEMENT DISTRICT NO.1

DATE: 02/12/2020

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