

**Minutes of Regular Meeting  
Board of Directors  
El Paso County Water Improvement District No.  
("EPCWID")  
February 13, 2019**

<b>DIRECTORS PRESENT</b>	<b>OTHERS PRESENT</b>
<b>Art Ivey, Vice-President</b>	<b>Jesus Reyes, General Manager</b>
<b>Miguel Teran, Director</b>	<b>Maria O' Brien, Attorney at Law</b>
<b>George Brooks, Director</b>	<b>Phil Bowen, Attorney At Law</b>
	<b>Jay Ornelas, Assistant District Engineer</b>
<b>NOT PRESENT</b>	<b>Dr. Al Blair, District Engineer</b>
<b>Johnny Stubbs, President</b>	<b>Sharon Atilano, Engineering Assistant</b>
<b>Larry Ceballos, Secretary</b>	<b>Adriana Avila, Receptionist</b>
	<b>Lisa Aguilar, Chief Administrative Officer</b>
	<b>Mary Cortez, Chief Financial Officer</b>
	<b>Rose Rodriquez, Tax Assessor/Collector/Office Manager</b>
	<b>Pete Rodriguez, Maintenance Manager</b>
	<b>Roberto Rios, Water Master</b>
	<b>Cathy Oyston, Water Records/Dispatch Supervisor</b>
	<b>Robert Kimpell, Visitor</b>
	<b>Larry Vasquez, USBR</b>
	<b>Jim Ed Miller, Visitor</b>

1. Call to order and establishment of a quorum.

There being a quorum of Directors present, the meeting was called to order by Vice-President Art Ivey at 8:30 a.m., and the Directors then proceeded to consider the following:

2. Welcome of guests. No action was taken on this item.

3. Lisa Aguilar, Chief Administrative Officer, Information on Blue Legacy Award in Agriculture presentation to General Manager, Jesus Reyes. **No action was taken on this item.**

4. Reappointment of General Manager.

After a motion by George Brooks, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

**RESOLVED: that the Board of Directors renews the appointment and employment of Jesus Reyes as the General Manager of the El Paso County Water Improvement District No. 1 on an at will basis, commencing February 1, 2019 through January 31, 2020, at a salary equal to an annual rate of the \$176,500.00 for the General Manager, payable bi-weekly, and all other benefits currently provided by the District to the General Manager shall continue: and**

**BE IT FURTHER RESOLVED: that EPCWID shall immediately contribute the sum of \$15,000.00 to the Internal Revenue Code 457(b) Deferred Compensation Plan of the General Manager, provided that the District's auditing firm approves the same as being in compliance with the Internal Revenue Code and applicable regulations.**

5. Reappointment of Chief Financial Officer.

After a motion by George Brooks, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

**RESOLVED: that the Board of Directors renews the appointment and employment of Mary Cortez as the Chief Financial Officer of the El Paso County Water Improvement District No. 1 on an at will basis, commencing February 1, 2019 through January 31, 2020, at a salary equal to an annual rate of the \$103,500.00 for the Chief Financial Officer, payable bi-weekly, and all other benefits**

**currently provided by the District to the Chief Financial Officer shall continue.**

6. Minutes of January 16, 2019 meeting of the Board of Directors.

After a motion by Miguel Teran, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

**RESOLVED: that the draft minutes of the Regular Meeting held on January 16, 2019 are approved.**

7. Report and recommendations by Mary Cortez, Chief Financial Officer, concerning financial information, expenditures, budget, and investment policy:

- a. Financial Report.** No action was taken on this item.
- b. \$500.00 Expenditure Report.** No action was taken on this item.
- c. Legal & Consulting Fees Budget Report.** No action was taken on this item.

8. Report and recommendations by Rose Rodriguez, Tax Assessor/Collector/Office Manager, concerning adjustments and corrections, if any, to assessments, taxes, and charges by EPCWID.

- a. Review tax report and adjustments.**

After a motion by George Brooks, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board, the following resolution was adopted:

**WHEREAS: Rose Rodriguez, Tax Assessor/Collector/Office Manager for EPCWID recommends adjustments or corrections to the tax rolls reviewed during the months of January 2019;**



**NOW, THEREFORE, BE IT RESOLVED: that the adjustments and corrections to the 2017 tax roll for Saucedo Jose M Jr, Socorro Independent School, State of Texas, Espinoza Socorro, and Samaniego Jose Luis & Leticia, have been reviewed during the month of January 2019 and are approved as shown on the exhibit attached to these minutes.**

- b. 2013-2019 El Paso Public Service Board Assignments, 2013-2019 Lower Valley Water District Assignments and Report on tax suits.** No action was taken on this item.
- c. Comparison of EPCWID tax assessments and collection during 2017 and 2018.** No action was taken on this item.

9. General Manager's report concerning the following:

- a. 2019 Compact meeting will be in Alamosa, Colorado the reception will be held on April 3, 2019 and the meeting will be held on April 4, 2019.** No action was taken on this item.
- b. Reservation at Fairfield Inn 721 Mariposa St.** No action was taken on this item.

10. District Engineer's report and recommendations concerning the following:

- a. Rio Grande Project Operating Agreement Accounting.** No action was taken on this item.
- b. Rio Grande Compact Accounting.** No action was taken on this item.
- c. Rio Grande Project Water Supply and Water Allocations.** No action was taken on this item.
- d. Status of 3<sup>rd</sup> Party Construction in District Canals and Drains.** No action was taken on this item.

11. Maintenance Manager's report and recommendations concerning the following:

**Drain maintenance program and water delivery system.** No action was taken on this item.

12. Water Master's report and recommendations concerning the following:

**Water use and availability.** No action was taken on this item.

13. Water delivery allocations to EPCWID water users and water available by contract. **No action was taken on this item.**

14. Applications for Licenses for Use of District Real Property:

**a. Application 2091, by Lower Valley Water District, for a 25 year license to cross Ysla Lateral (an irrigation canal) adjacent to FM 76 (North Loop Road), approximately Station 295+81 with an 18-inch sanitary sewer line inside a 36-inch steel casing via bore method.**

After a motion by Miguel Teran, seconded by George Brooks, duly considered and carried by unanimous vote of the Board, the following resolution was adopted:

**RESOLVED: that the Application 2091, by Lower Valley Water District, for a 25 year license to cross Ysla Lateral (an irrigation canal) adjacent to FM 76 (North Loop Road), approximately Station 295+81 with an 18-inch sanitary sewer line inside a 36-inch steel casing via bore method is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID No. 1 are authorized and directed to execute such license, a copy of which is attached hereto.**

Construction Dewatering Licenses for Conveying Groundwater:

**b. Application 2099, by Lower Valley Water District, for dewatering into Middle Drainage Canal and Clint Irrigation Lateral for sanitary sewer construction within Morning Glory Subdivision.**

After a motion by George Brooks, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board, the following resolution was adopted:

**RESOLVED:** that the Application 2099, by Lower Valley Water District, for dewatering into Middle Drainage Canal and Clint Irrigation Lateral for sanitary sewer construction within Morning Glory Subdivision is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID No. 1 are authorized and directed to execute such license, a copy of which is attached hereto.

Subdivision Plats within District Boundary requirement in License Manual:

**c. Application 2089, by CSA Design Group, Inc., Amapola Estates Subdivision, being a portion of Tract 15L1, Block 6, Upper Valley Surveys, City of El Paso, El Paso County, Texas, containing 8.662 acres, Submission of Irrigable Land Exhibit.**

After a motion by Miguel Teran, seconded by George Brooks, duly considered and carried by unanimous vote of the Board, the following resolution was adopted:

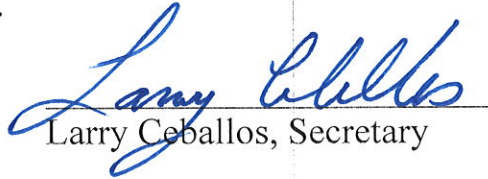
**RESOLVED:** that the Application 2089, by CSA Design Group, Inc., Amapola Estates Subdivision, being a portion of Tract 15L1, Block 6, Upper Valley Surveys, City of El Paso, El Paso County, Texas, containing 8.662 acres, Submission of Irrigable Land Exhibit is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID No. 1 are authorized and directed to execute such license, a copy of which is attached hereto.

15. Sale of Surplus District Real Property under 49.226 of the Texas Water Code: **None**



16. Any or all of the items shown on the attached Closed Meeting Agenda. **The Board then entered into a closed session at 10:05 a.m. regarding the items to be considered in closed session as shown on the Notice of Public Meeting. The Board subsequently returned to the open session at 10:47 a.m. with no action having been taken in the closed session.**

17. **Adjournment.** On motion duly made, seconded and carried, the Board Meeting adjourned at 10:50 a.m.

  
Larry Ceballos, Secretary