

**Minutes of Regular Meeting
Board of Directors
El Paso County Water Improvement District No. 1
("EPCWID")
November 14, 2018**

DIRECTORS PRESENT	OTHERS PRESENT
Johnny Stubbs, President	Jesus Reyes, General Manager
Art Ivey, Vice-President	Maria O' Brien, Attorney at Law
Larry Ceballos, Secretary	Phil Bowen, Attorney At Law
Miguel Teran, Director	Jim Speer, Attorney At Law
George Brooks, Director	Jay Ornelas, Assistant District Engineer
	Dr. Al Blair, District Engineer
	Sharon Atilano, Engineering Assistant
	Adriana Avila, Receptionist
	Mary Cortez, Chief Financial Officer
	Rose Rodriguez, Tax Assessor/Collector/Office Manager
	Pete Rodriguez, Maintenance Manager
	Michael O'Donnell, Bixler & Company
	Robert Kimpell, Visitor
	James Speer III, Visitor
	Hector Parada, Town of Clint

1. Call to order and establishment of a quorum.

There being a quorum of Directors present, the meeting was called to order by President Johnny Stubbs at 8:30 a.m., and the Directors then proceeded to consider the following:

2. Welcome of guests. **No action was taken on this item.**

3. Minutes of October 10, 2018 meeting of the Board of Directors.

After a motion by Art Ivey, seconded by George Brooks, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the draft minutes of the Regular Meeting held on October 10, 2018 are approved.

4. Report and recommendations by Mary Cortez, Chief Financial Officer, concerning financial information, expenditures, budget, and investment policy:

- a. **Reports for the month ending September 2018 were presented to the Board of Directors.** No action was taken on this item.
- b. **\$500 Expenditure Report for the month of September was presented to the Board of Directors.** No action was taken on this item.
- c. **Legal & Consulting Fees Budget Report.** No action was taken on this item.
- d. **Requesting closure on FSA/HRA WestStar Bank account.**

After a motion by Art Ivey, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: (as shown in full on the attached exhibit)

5. Report and recommendations by Rose Rodriguez, Tax Assessor/Collector/Office Manager, concerning adjustments and corrections, if any, to assessments, taxes, and charges by EPCWID.

Certify tax roll

After a motion by Larry Ceballos, seconded by Art Ivey, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that the tax roll for the calendar year of 2018 is approved and certified.

6. General Manager's report concerning the following:

a. Consider to dispose a pickup truck to The Town of Clint.

After a motion by Miguel Teran, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the disposal of a pickup truck to The Town of Clint has been approved.

b. Notification letter granting WaterSMART Grants: Small-Scale Water Efficiency Projects from U.S. Bureau of Reclamation to EPCW. No action was taken on this item

7. District Engineer's report and recommendations concerning the following:

a. Rio Grande Project Operating Agreement Accounting. No action was taken on this item.

b. Rio Grande Compact Accounting. No action was taken in this item.

c. Rio Grande Project Water Supply and Water Allocations. No action was taken on this item.

d. Status of 3rd Party Construction in District Canals and Drains. No action was taken on this item.

e. Amendments to Real Property License Manual in regard use of District's property for installation of small diameter private potable water service pipelines for agricultural uses.

After a motion by Art Ivey , seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Amendments to Real Property License Manual in regard use of District's property for installation of small diameter private potable water service pipelines for agricultural uses are approved.

8. Maintenance Manager's report and recommendations concerning the following:

Drain maintenance program and water delivery system. No action was taken on this item.

9. Water Master's report and recommendations concerning the following:

Water use and availability. No action was taken on this item.

10. Water delivery allocations to EPCWID water users and water available by contract. **No action was taken on this item.**

11. Subdivision Plats within District Boundary:

- a. **Application 1995, by CEA Group, Eastlake Valley Subdivision, being portion of Tract 8 and all of Tract 15, Block 4, Socorro Grant, City of Socorro, El Paso County, Texas, containing 73.57 acres, Submission of Irrigable Land Exhibit**

After a motion by Larry Ceballos, seconded by George Brooks, duly considered and carried by unanimous vote of the Board, the following resolution was adopted:

RESOLVED: that the, Application 1995, by CEA Group, Eastlake Valley Subdivision, being portion of Tract 8 and all of Tract 15, Block 4, Socorro Grant, City of Socorro, El Paso County, Texas, containing 73.57 acres, Submission of Irrigable Land Exhibit for which an irrigable land exhibit has been submitted, is hereby approved.

Applications for Licenses for Use of District Real Property:

- b. **Application 2007, by Texas Gas Service, for a 25 year license for proposed 2-inch polyethylene pipe in a 4-inch HDPE casing crossing Riverside Canal Extension, River Drain and Cook & Schultz Lateral to service Jose and Gloria Salazar residence, upstream from Tornillo Canal Heading via horizontal directional drilling method.**

After a motion by Art Ivey, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board, the following resolution was adopted:

RESOLVED: that the Application 2007, by Texas Gas Service, for a 25 year license for proposed 2-inch polyethylene pipe in a 4-inch HDPE casing crossing Riverside Canal Extension, River Drain and Cook & Schultz Lateral to service Jose and Gloria Salazar residence, upstream from Tornillo Canal Heading via horizontal directional drilling method is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID No. 1 are authorized and directed to execute such license, a copy of which is attached hereto.

- c. Application 2058, by Five-R Enterprises Inc., for a 25 year license for a 4-inch waterline along Tornillo Drain for agricultural purposes at Schaffer Road.

After a motion by Art Ivey, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board, the following resolution was adopted:

RESOLVED: that the Application 2058, by Five-R Enterprises Inc., for a 25 year license for a 4-inch waterline along Tornillo Drain for agricultural purposes at Schaffer Road is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID No. 1 are authorized and directed to execute such license, a copy of which is attached hereto.

Construction Dewatering Licenses for Conveying Groundwater:

- d. Application 2074, by Bain Construction, for dewatering into various EPCWID Facilities to construct a sanitary sewer system for Valle Vista Subdivision.**

After a motion by George Brooks, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board, the following resolution was adopted:

RESOLVED: that the Application 2074, by Bain Construction, for dewatering into various EPCWID Facilities to construct a sanitary sewer system for Valle Vista Subdivision is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID No. 1 are authorized and directed to execute such license, a copy of which is attached hereto.

Agreement to classify Non-irrigable Land as Irrigable Land:

- e. Application 2075, by John Holland, for classification of Tract 3F, Block 11, Upper Valley Surveys, approximately (0.26 ac), in the City of El Paso, El Paso County, Texas, as irrigable lands.**

After a motion by Larry Ceballos, seconded by George Brooks, duly considered and carried by unanimous vote of the Board, the following resolution was adopted:

RESOLVED: that the Application 2075, by John Holland, for classification of Tract 3F, Block 11, Upper Valley Surveys, approximately (0.26 ac), in the City of El Paso, El Paso County, Texas, as irrigable lands is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both

within 60 days hereafter, and the officers of EPCWID No. 1 are authorized and directed to execute such license, a copy of which is attached hereto.

12. Sale of Surplus District Real Property under 49.226 of the Texas Water Code: **None**

13. Any or all of the items shown on the attached Closed Meeting Agenda. **The Board then entered into a closed session at 10:02 a.m. regarding the items to be considered in closed session as shown on the Notice of Public Meeting. The Board subsequently returned to the open session at 10:26 a.m. with no action having been taken in the closed session.**

14. **Adjournment.** On motion duly made, seconded and carried, the Board Meeting adjourned at 10:27 a.m.

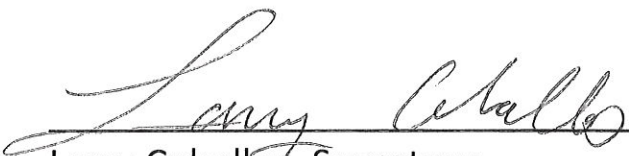

Larry Ceballos, Secretary

Resolution for Item 4(d) Requesting closure on FSA/HRA WestStar
Bank account

Resolved that the Board of Directors approve the closure of the FSA/HRA WestStar bank account #700004122.


Johnny Stubbs, President

Attest:


Larry Ceballos, Secretary