

**Minutes of Regular Meeting
Board of Directors
El Paso County Water Improvement District No. 1
("EPCWID")
October 10, 2018**

DIRECTORS PRESENT	OTHERS PRESENT
Johnny Stubbs, President	Jesus Reyes, General Manager
Art Ivey, Vice-President	Maria O' Brien, Attorney at Law
Larry Ceballos, Secretary	Phil Bowen, Attorney At Law
Miguel Teran, Director	Jim Speer, Attorney At Law
George Brooks, Director	Jay Ornelas, Assistant District Engineer
	Dr. Al Blair, District Engineer
	Sharon Atilano, Engineering Assistant
	Adriana Avila, Receptionist
	Lisa Aguilar, Chief Administrative Officer
	Mary Cortez, Chief Financial Officer
	Rose Rodriguez, Tax Assessor/Collector/Office Manager
	Pete Rodriguez, Maintenance Manager
	Michael O'Donnell, Bixler & Company
	Edward Espinoza, Bixler & Company
	Robert Kimpell, Visitor
	John Ed Miller, Visitor

1. Call to order and establishment of a quorum.

There being a quorum of Directors present, the meeting was called to order by President Johnny Stubbs at 8:30 a.m., and the Directors then proceeded to consider the following:

2. Welcome of guests. **No action was taken on this item.**

3. Minutes of September 12, 2018 meeting of the Board of Directors.

After a motion by Larry Ceballos, seconded by Art Ivey, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the draft minutes of the Regular Meeting held on September 12, 2018 are approved.

4. Appointment and Oath of new Director for Division No. 1

After a motion by Art Ivey, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Directors then sitting and present it was:

RESOLVED: that the Board of Directors of El Paso County Water Improvement District No. 1 hereby selects and appoints George Brooks, who resides in Director Division No. 1 and owns land therein which is taxable by El Paso County Water Improvement District No. 1, as a member of the Board of Directors of El Paso County Water Improvement District No. 1 to serve the balance of the term of Director Indar Singh.

Lisa Aguilar, a Notary Public of the State of Texas, Administered the oath of office to Mr. George Brooks.

5. Report and recommendations by Mary Cortez, Chief Financial Officer, concerning financial information, expenditures, budget, and investment policy:

- a. **Reports for the month ending September 2018 were presented to the Board of Directors.** No action was taken on this item.
- b. **\$500 Expenditure Report for the month of September was presented to the Board of Directors.** No action was taken on this item.

- c. **Legal & Consulting Fees Budget Report.** No action was taken on this item.
- d. **EPCWID Annual Audit Report for Fiscal Year 2017.**

After a motion by Art Ivey, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the EPCWID Annual Audit Report for the Fiscal Year ending October 31, 2017 is approved.

- e. **Quarterly Investment Report.**

After a motion by Art Ivey, seconded by Larry Cebbalos, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the Quarterly Investment Report for October 2018 is approved.

- f. **Engagement Letter for Bixler & Company.**

After a motion by Art Ivey, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board, the following resolution was adopted:

RESOLVED: that the Engagement Letter for Bixler and Company, L.L.P. is approved.

- 6. Report and recommendations by Rose Rodriguez, Tax Assessor/Collector/Office Manager, concerning adjustments and corrections, if any, to assessments, taxes, and charges by EPCWID.

- a. **Review tax report and adjustments by the Tax Assessor/Collector/Office Manager.** No action was taken on this item.

- b. 2013-2018 City of El Paso Public Service Board Assignments, 2013-2018 Lower Valley Water District Assignments and Report on tax suits and adjustments.** No action was taken on this item.
- c. Comparison of EPCWID tax assessments and collections during 2016 and 2017.** No action was taken on this item.
- d. Setting of assessments against irrigable land in EPCWID and setting of assessments against persons who use water, in accordance with Texas Water Code.**

After a motion by Larry Ceballos, seconded by Art Ivey, duly considered and carried by unanimous vote of the Board, the following resolution was adopted:

RESOLVED: that the tax assessment against all irrigable land for the year from January 1 through December 31 2018 is set at \$25.00 per acre of irrigable land; that the water assessment for both allocated and non-allocated water is set at \$20.00 per acre-foot of water; and that the account service charge for irrigable land account shall be \$12.00 per owner. These assessments are due upon receipt of EPCWID notices and become delinquent on February 1, 2019.

- e. Setting contract rate in 2018 for water supplied to tax exempt entities.**

After a motion by Larry Ceballos, seconded by Art Ivey, duly considered and carried by unanimous vote of the Board, the following resolution was adopted:

RESOLVED: that the contract rate for the 2018 calendar year for the water furnished to irrigable, tax-exempt land except the Public Service Board and the Lower Valley Water District is set at \$45.00 per acre foot.

7. General Manager's report concerning the following:

- a. **American Canal Extension maintenance MOU IBM 93-10 signed March 1994.** No action was taken on this item.
- b. **NWRA Conference at Coronado, California November 7th-9th 2018, opportunity to visit with Commissioner for 15 mins meeting 2 to 3 topics to discuss (Jesus Reyes, Robert Rios and Board Member).** No action was taken on this item.
- c. **USBR Riverside Canal Lining Project Award of Grant No. BOR-DO-18-F006.** No action was taken on this item.

8. District Engineer's report and recommendations concerning the following:

- a. **Rio Grande Project Operating Agreement Accounting.** No action was taken on this item.
- b. **Rio Grande Compact Accounting.** No action was taken in this item.
- c. **Rio Grande Project Water Supply and Water Allocations.** No action was taken on this item.
- d. **Status of 3rd Party Construction in District Canals and Drains.** No action was taken on this item.

9. Maintenance Manager's report and recommendations concerning the following:

Drain maintenance program and water delivery system. No action was taken on this item.

10. Water Master's report and recommendations concerning the following:

Water use and availability. No action was taken on this item.

11. Water delivery allocations to EPCWID water users and water available by contract. **No action was taken on this item.**

12. Subdivision Plats within District Boundary:

- a. **Application 2071, by Rey Engineering, for Alameda Point Subdivision, being Tract 7E3, Block 34, Ysleta Grant, City of El Paso, El Paso County, Texas, containing 0.8754 acres, Submission of Irrigable Land Exhibit**

After a motion by Miguel Teran, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board, the following resolution was adopted:

RESOLVED: that the, Application 2071, by Rey Engineering, for Alameda Point Subdivision, being Tract 7E3, Block 34, Ysleta Grant, City of El Paso, El Paso County, Texas, containing 0.8754 acres, Submission of Irrigable Land Exhibit for which an irrigable land exhibit has been submitted, is hereby approved.

13. Sale of Surplus District Real Property under 49.226 of the Texas Water Code: **None**

14. Any or all of the items shown on the attached Closed Meeting Agenda. **The Board then entered into a closed session at 9:54 a.m. regarding the items to be considered in closed session as shown on the Notice of Public Meeting. The Board subsequently returned to the open session at 11:38 a.m. with no action having been taken in the closed session.**

15. **Adjournment.** On motion duly made, seconded and carried, the Board Meeting adjourned at 11:39 a.m.



Larry Ceballos, Secretary

OATH OF OFFICE

In the name and by the authority of

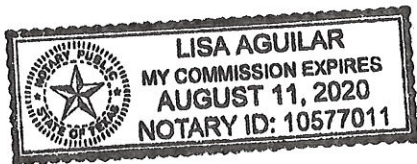
THE EL PASO COUNTY WATER IMPROVEMENT DISTRICT NO. 1


I, George Brooks, do solemnly swear, that I will faithfully execute the duties of the office of Director Division #1 of the El Paso County Water Improvement District No.1, and will do the best of my ability to preserve, protect, and defend the policies of the El Paso County Water Improvement District No. 1, so help me God.


George Brooks

SWORN TO and subscribed before me by George Brooks on this 10th day of October, 2018.

GIVEN UNDER MY HAND and seal this 10th day of October, 2018.




Notary Public