

**Minutes of Regular Meeting
Board of Directors
El Paso County Water Improvement District No. 1
("EPCWID")
September 12, 2018**

DIRECTORS PRESENT	OTHERS PRESENT
Art Ivey, Vice-President	Jesus Reyes, General Manager
Larry Ceballos, Secretary	Maria O' Brien, Attorney at Law
Miguel Teran, Director	Phil Bowen, Attorney At Law
	Jim Speer, Attorney At Law
NOT PRESENT	Jay Ornelas, Assistant District Engineer
Johnny Stubbs, President	Dr. Al Blair, District Engineer
	Sharon Atilano, Engineering Assistant
	Adriana Avila, Receptionist
	Lisa Aguilar, Chief Administrative Officer
	Mary Cortez, Chief Financial Officer
	Rose Rodriguez, Tax Assessor/Collector/Office Manager
	Robert Rios, Water Master
	Jean Torpey, BOR, Visitor

1. Call to order and establishment of a quorum.

There being a quorum of Directors present, the meeting was called to order by Vice-President Art Ivey at 8:30 a.m., and the Directors then proceeded to consider the following:

2. Welcome of guests. **No action was taken on this item.**

3. Minutes of August 8, 2018 meeting of the Board of Directors.

After a motion by Larry Ceballos, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that the draft minutes of the Regular Meeting held on August 8, 2018 are approved.

4. Appointment of Secretary for Board of Directors.

After a motion by Art Ivey, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board the following resolution was adopted:

RESOLVED: that Larry Ceballos has been appointed as Secretary for the Board of Directors.

5. Report and recommendations by Mary Cortez, Chief Financial Officer, concerning financial information, expenditures, budget, and investment policy:

- a. **Reports for the month ending August, 2018 were presented to the Board of Directors.** No action was taken on this item.
- b. **\$500 Expenditure Report for the month of August was presented to the Board of Directors.** No action was taken on this item.
- c. **Legal & Consulting Fees Budget Report.** No action was taken on this item.
- d. **Preliminary Budget for Fiscal Year 2018-2019.**

After a motion by Miguel Teran, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board, the following resolution was adopted:

RESOLVED: that the Preliminary Budget for Fiscal Year 2018-2019 has been approved.

6. Report and recommendations by Rose Rodriguez, Tax Assessor/Collector/Office Manager, concerning adjustments and corrections, if any, to assessments, taxes, and charges by EPCWID.

a. Review tax report and adjustments by the Tax Assessor/Collector/Office Manager. No action was taken on this item.

b. 2013-2018 City of El Paso Public Service Board Assignments, 2013-2018 Lower Valley Water District Assignments and Report on tax suits and adjustments. No action was taken on this item.

c. Comparison of EPCWID tax assessments and collections during 2016 and 2017. No action was taken on this item.

7. General Manager's report concerning the following:

End of the Irrigation Season. No action was taken on this item.

8. District Engineer's report and recommendations concerning the following:

a. Rio Grande Project Operating Agreement Accounting. No action was taken on this item.

b. Rio Grande Compact Accounting. No action was taken in this item.

c. Rio Grande Project Water Supply and Water Allocations. No action was taken on this item.

d. Status of 3rd Party Construction in District Canals and Drains. No action was taken on this item.

9. Maintenance Manager's report and recommendations concerning the Following:

Drain maintenance program and water delivery system. No action was taken on this item.

10. Water Master's report and recommendations concerning the following:

Water use and availability. No action was taken on this item.

11. Water delivery allocations to EPCWID water users and water available by contract. **No action was taken on this item.**

12. Subdivision Plats within District Boundary:

a. Application 2056, by Aniceto Lopez Chavez, for Jose Humberto Lopez Place Subdivision, being Tract 4-A, N/K/A Tract 4-A-2 and Tract 5-E, Block 3, Ysleta Grant, City of El Paso, El Paso County, Texas, containing 3.224 acres, Submission of Irrigable Land Exhibit

After a motion by Larry Ceballos, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board, the following resolution was adopted:

RESOLVED: that the, Application 2056, by Aniceto Lopez Chavez, for Jose Humberto Lopez Place Subdivision, being Tract 4-A, N/K/A Tract 4-A-2 and Tract 5-E, Block 3, Ysleta Grant, City of El Paso, El Paso County, Texas, containing 3.224 acres, Submission of Irrigable Land Exhibit for which an irrigable land exhibit has been submitted, is hereby approved.

Applications for Licenses for Use of District Real Property:

b. Application 2049, by City of El Paso, for a 25 year license for proposed pedestrian bridge crossing Ascarate Wasteway at Playa Drain with a 10' width free span precast bridge at approximately Station 11+65.20 for pedestrian trail access

After a motion by Miguel Teran, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board, the following resolution was adopted:

RESOLVED: that the Application 2049, by City of El Paso, for a 25 year license for proposed pedestrian bridge crossing Ascarate Wasteway at Playa Drain with a 10' width free span precast bridge at approximately Station 11+65.20 for pedestrian trail access is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID No. 1 are authorized and directed to execute such license, a copy of which is attached hereto.

c. Application 2058, by Five-R Enterprises Inc, for a 25 year license for a 4-inch potable waterline along the Tornillo Drain to supply water to ground storage tanks for zinc application and other agricultural purposes. No action was taken on this item.

Construction Dewatering Licenses for Conveying Groundwater:

d. Application 2057, by Bain Construction, for dewatering into various EPCWID Facilities to construct a sanitary sewer system for Leonor Estates Subdivision

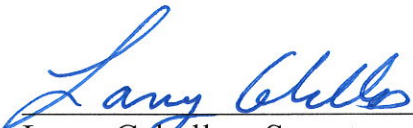
After a motion by Larry Ceballos, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board, the following resolution was adopted:

RESOLVED: that the Application 2057, by Bain Construction, for dewatering into various EPCWID Facilities to construct a sanitary sewer system for Leonor Estates Subdivision, is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID No. 1 are authorized and directed to execute such license, a copy of which is attached hereto.

13. Sale of Surplus District Real Property under 49.226 of the Texas Water Code: **None**

14. Any or all of the items shown on the attached Closed Meeting Agenda.
The Board then entered into a closed session at 9:54 a.m. regarding the items to be considered in closed session as shown on the Notice of Public Meeting. The Board subsequently returned to the open session at 10:40 a.m. with no action having been taken in the closed session.

15. **Adjournment.** On motion duly made, seconded and carried, the Board Meeting adjourned at 10:42 a.m.


Larry Ceballos, Secretary