

**Minutes of Regular Meeting
Board of Directors
El Paso County Water Improvement District No. 1
("EPCWID")
June 13, 2018**

DIRECTORS PRESENT	OTHERS PRESENT
Johnny Stubbs, President	Jesus Reyes, General Manager
Art Ivey, Vice-President	Maria O' Brien, Attorney at Law
Indar Singh, Secretary	Phil Bowen, Attorney At Law
Larry Ceballos, Director	Jim Speer, Attorney At Law
Miguel Teran, Director	Jay Ornelas, Assistant District Engineer
	Dr. Al Blair, District Engineer
	Sharon Atilano, Engineering Assistant
	Adriana Avila, Receptionist
	Lisa Aguilar, Chief Administrative Officer
	Mary Cortez, Chief Financial Officer
	Rose Rodriguez, Tax Assessor/Collector/Office Manager
	Robert Rios, Water Master
	Pete Rodriguez, Maintenance Manager
	Jerry Melendez, USBR Visitor
	Ludin Quintana, USBP Visitor
	Moses Soto, USBP Visitor
	Sean Torpey, USBR Visitor
	Jennifer Faler, USBR Visitor

1. Call to order and establishment of a quorum.

There being a quorum of Directors present, the meeting was called to order by President Johnny Stubbs at 8:30 a.m., and the Directors then proceeded to consider the following:

2. Welcome of guests. **No action was taken on this item.**

3. Minutes of May 9, 2018 meeting of the Board of Directors.

After a motion by Art Ivey, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that the draft minutes of the Regular Meeting held on May 9, 2018 are approved.

4. Report and recommendations by Mary Cortez, Chief Financial Officer, concerning financial information, expenditures, budget, and investment policy:

- a. **May Report for the month ending May 31, 2018 were presented to the Board of Directors.** No action was taken on this item.
- b. **\$500 Expenditure Report for the month of May was presented to the Board of Directors.** No action was taken on this item.
- c. **Legal & Consulting Fees Budget Report.** No action was taken on this item.

5 Report and recommendations by Rose Rodriguez, Tax Assessor/Collector/Office Manager, concerning adjustments and corrections, if any, to assessments, taxes, and charges by EPCWID.

- a. **Review tax report and adjustments by the Tax Assessor/Collector/Office Manager.**

After a motion by Miguel Teran, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board, the following resolution was adopted:

WHEREAS: Rose Rodriguez, Tax Assessor/Collector/Office Manager for EPCWID recommends adjustments or corrections to the tax rolls reviewed during the month of May 2018;

NOW, THEREFORE, BE IT RESOLVED: that the adjustments and corrections to the 2017 tax roll for Scanlon John A, Trich Leslie, El Paso County Trustee (Previous Owner: Morales Ignacio Jr) and El Paso County Trustee (Property sold to MJ Real Properties Inc.), have been reviewed during the month of May 2018 and are approved as shown on the exhibit attached to these minutes.

- b. 2013-2018 City of El Paso Public Service Board Assignments, 2013-2018 Lower Valley Water District Assignments and Report on tax suits and adjustments.** No action was taken on this item.
 - c. Comparison of EPCWID tax assessments and collections during 2016 and 2017.** No action was taken on this item.
6. General Manager's report concerning the following:
- a. Grant application to the U.S. Bureau of the Reclamation Small-Scale Water Efficiency Program requesting funds to concrete line Ysla Lateral.**

After a motion by Larry Ceballos, seconded by, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: (as shown in full on the attached exhibit)

- b. Bid results for supplying corrugated pipe and hugger bands to be delivered to the intersection of Canal Dr. and Island Rd. off TX-20 in Fabens, Tx.** No action was taken on this item.
- c. Grant application to the Texas Water Development Board Flood Protection Grants Program requesting funds to develop an flood early warning system.**

After a motion by Miguel Teran, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: (as shown in full on the attached exhibit)

- d. Grant application to the Texas Water Development Board Flood Protection Grants Program requesting funds to develop a study on the District's drainage system for flood mitigation.**

After a motion by Miguel Teran, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: (as shown in full on the attached exhibit)

7. District Engineer's report and recommendations concerning the following:

- a. Rio Grande Project Operating Agreement Accounting.** No action was taken on this item.
- b. Rio Grande Compact Accounting.** No action was taken in this item.
- c. Rio Grande Project Water Supply and Water Allocations.** No action was taken on this item.
- d. Status of 3rd Party Construction in District Canals and Drains.** No action was taken on this item.

8. Maintenance Manager's report and recommendations concerning the Following:

Drain maintenance program and water delivery system. No action was taken on this item.

9. Water Master's report and recommendations concerning the following:

Water use and availability. No action was taken on this item.

10. Water delivery allocations to EPCWID water users and water available by contract. **No action was taken on this item.**

11. Applications for Licenses for Use of District Real Property:

- a. **Application 1778, by Time Warner Cable Texas LLC, for a license to access EPCWID right of way, district wide, for operation and maintenance of existing Time Warner Cable Texas LLC's system and facilities**

After a motion by Indar Singh, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board, the following resolution was adopted:

RESOLVED: that the Application 1778, by Time Warner Cable Texas LLC, for a license to access EPCWID right of way, district wide, for operation and maintenance of existing Time Warner Cable Texas LLC's system and facilities is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and cost required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID No. 1 are authorized and directed to execute such license, a copy of which is attached hereto.

Subdivision Plats within District Boundary:

- b. **Application 2030, by Two Star Joint Venture, for Green Acres Subdivision Replat "A", being replat of a portion of Blocks 2, 3, 4, 7, 9, and 10, all of Blocks 5 a Portion of Sorrel Drive, Oleaster Drive, Tamarix Lane rights of ways, Green Acres Subdivision, City of El Paso, El Paso County, Texas, containing 27.102 acres, Submission of Irrigable Land Exhibit**

After a motion by Indar Singh, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board, the following resolution was adopted:

RESOLVED: that , by Two Star Joint Venture, for Green Acres Subdivision Replat "A", being replat of a portion of Blocks 2, 3, 4, 7, 9, and 10, all of Blocks 5 a Portion of Sorrel Drive, Oleaster Drive, Tamarix Lane rights of ways, Green

Acres Subdivision, City of El Paso, El Paso County, Texas, containing 27.102 acres, for which an irrigable land exhibit has been submitted, is hereby approved.

12. Sale of Surplus District Real Property under 49.226 of the Texas Water Code:

- a. Declaration of surplus land and authorization to sell portion of the Jornada Lateral from Zaragoza Road to tail end, all adjacent to El Paso Catholic Diocese property. No action was taken on this item.**
- b. Declaration of surplus land and authorization to sell portion of the Playa Lateral near Craddock Street**

After a motion by Art Ivey, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board, the following resolution was adopted:

RESOLVED: that the Playa Lateral near Craddock Street is declared surplus and is approved for authorization to sell said portion of the Playa Lateral.

- c. Declaration of surplus land and authorization to sell Thompson Drain, adjacent to Socorro Road in San Elizario. No action was taken on this item.**
- d. Declaration of surplus land and authorization to sell portion of the Franklin Drain, adjacent to Camino De La Rosa Road. No action was taken on this item**
- e. Declaration of surplus land and authorization to sell triangle adjacent to Juan de Herrera Main Lateral left bank, downstream from Zaragoza Road. No action was taken on this item.**
- f. Declaration of surplus land and authorization to sell triangle at tail end of Juan de Herrera Lateral Branch "C", downstream from Old Hueco Tanks Road. No action was taken on this item.**

13. Any or all of the items shown on the attached Closed Meeting Agenda. **The Board then entered into a closed session at 10:23 a.m. regarding the items to be considered in closed session as shown on the Notice of Public Meeting. The Board subsequently returned to the open session at 12:10 a.m. with no action having been taken in the closed session.**
14. **Adjournment.** On motion duly made, seconded and carried, the Board Meeting adjourned at 12:11 a.m.


Larry Ceballos, Director

RESOLUTION OF THE BOARD OF DIRECTORS

El Paso County Water Improvement District No.1

El Paso County Water Improvement District No. 1 resolves to authorize the General Manager or the District Engineer to submit and take any Administrative Action required to complete an application to the United States Bureau of Reclamation Small Scale Water Efficiency Program for a Grant totaling \$75,000 to conserve water and improve the District's water use efficiency.

Whereas, the El Paso County Water Improvement District No.1 (the District) is a political subdivision of the State of Texas and was organized under Chapter 59, Article 16 of the Texas Constitution and operates under Chapter 55 and Chapter 49, in part, of the Texas Water Code;

Now Therefore, the Board of Directors of the District hereby resolve to support the District's application for a Grant and authorizes the General Manager or the District Engineer to submit and take any administrative action required to complete applications to the United States Bureau of Reclamation and if the District is selected to receive a Grant, to negotiate an agreement to be approved by the District's Board of Directors. The District shall fund 62.5% of the Project Costs with the total Project Cost not to exceed an amount of \$200,000.

El Paso County Water Improvement District No.1



By: Johnny Stubbs, President

RESOLUTION OF THE BOARD OF DIRECTORS


El Paso County Water Improvement District No.1

El Paso County Water Improvement District No. 1 resolves to authorize the General Manager or the District Engineer to submit and take any Administrative Action required to complete an application to the Texas Water Development Board Flood Protection Grants Program for a Grant totaling \$55,000 to develop a flood early warning system.

Whereas, the El Paso County Water Improvement District No.1 (the District) is a political subdivision of the State of Texas and was organized under Chapter 59, Article 16 of the Texas Constitution and operates under Chapter 55 and Chapter 49, in part, of the Texas Water Code;

Now Therefore, the Board of Directors of the District hereby resolve to support the District's application for a Grant and authorizes the General Manager or the District Engineer to submit and take any administrative action required to complete applications to the Texas Water Development Board and if the District is selected to receive a Grant, to negotiate an agreement to be approved by the District's Board of Directors. The District shall fund 45% of the Project Costs with the total Per Project Cost not to exceed an amount of \$100,000.

El Paso County Water Improvement District No.1


By: Johnny Stubbs, President

RESOLUTION OF THE BOARD OF DIRECTORS

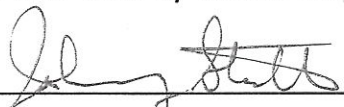
El Paso County Water Improvement District No.1

El Paso County Water Improvement District No. 1 resolves to authorize the General Manager or the District Engineer to submit and take any Administrative Action required to complete an application to the Texas Water Development Board Flood Protection Grants Program for a Grant totaling \$82,500 to perform a study on the District's drainage system for flood mitigation.

Whereas, the El Paso County Water Improvement District No.1 (the District) is a political subdivision of the State of Texas and was organized under Chapter 59, Article 16 of the Texas Constitution and operates under Chapter 55 and Chapter 49, in part, of the Texas Water Code;

Now Therefore, the Board of Directors of the District hereby resolve to support the District's application for a Grant and authorizes the General Manager or the District Engineer to submit and take any administrative action required to complete applications to the Texas Water Development Board and if the District is selected to receive a Grant, to negotiate an agreement to be approved by the District's Board of Directors. The District shall fund 45% of the Project Costs with the total Per Project Cost not to exceed an amount of \$150,000.

El Paso County Water Improvement District No.1



By: Johnny Stubbs, President