

**Minutes of Special Meeting  
Board of Directors  
El Paso County Water Improvement District No. 1  
("EPCWID")  
January 18, 2017**

<b>DIRECTORS PRESENT</b>	<b>OTHERS PRESENT</b>
<b>Art Ivey, Vice-President</b>	<b>Jesus Reyes, General Manager</b>
<b>Indar Singh, Secretary</b>	<b>Al Blair, District Engineer/Consultant (via skype)</b>
<b>Larry Ceballos, Director</b>	<b>Jim Speer, Attorney At Law</b>
<b>Miguel Teran, Director</b>	<b>Jay Ornelas, Assistant District Engineer</b>
<b>DIRECTORS NOT PRESENT</b>	<b>Sharon Atilano, Administrative Assistant</b>
<b>Johnny Stubbs, President</b>	<b>Lisa Aguilar, HR Manager</b>
	<b>Mary Cortez, CFO</b>
	<b>Rose Rodriguez, Tax Assessor/Collector/Office Manager</b>
	<b>Rueben Chavez, Visitor</b>
	<b>Robert Kimpel, Visitor</b>
	<b>Agent Olivas, Clint Border Patrol</b>
	<b>Agent Yanez, Clint Border Patrol</b>

1. Call to order and establishment of a quorum.

**There being a quorum of Directors present, the meeting was called to order by Vice-President Art Ivey at 8:30 a.m., and the Directors then proceeded to consider the following:**

2. Welcome of guests.

**No action was taken on this item.**

3. Approval of minutes of Regular Meeting held on December 14, 2016.

Draft minutes of the Regular Meeting held on December 14, 2016 of the Board of Directors were presented for approval.

After a motion by Indar Singh, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board it was:

**RESOLVED: that the draft minutes of the Special Meeting held on December 14, 2016 are approved.**

4. Report and recommendations by Mary Cortez, Chief Financial Officer, concerning financial information, expenditures, budget, and investment policy:
  - a. **December Report for the month ending December 31, 2016 were presented to the Board of Directors.** No action was taken on this item.
  - b. **\$500 Expenditure Report for the month of December was presented to the Board of Directors.** No action was taken on this item.
  - c. **Legal & Consulting Fees Budget Report.** No action was taken on this item.
  - d. **Quarterly Investment Report.**

After a motion by Miguel Teran, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board it was:

**RESOLVED: that the Quarterly Investment Report is approved.**

5. Report and recommendations by Rose Rodriguez, Tax Assessor/Collector/Office Manager, concerning adjustments and corrections, if any, to assessments, taxes, and charges by EPCWID.
  - a. **The delinquency report for December were presented and reviewed by the Tax Assessor/Collector/Office Manager.**

**After a motion by Larry Ceballos, seconded by Indar Singh, duly considered and carried by unanimous vote of the Board, the following resolution was adopted:**

**WHEREAS: Rose Rodriguez, Tax Assessor/Collector/Office Manager for EPCWID recommends adjustments or**

**corrections to the tax rolls reviewed during the month of December 2016;**

**NOW, THEREFORE, BE IT RESOLVED: that the adjustments and corrections to the 2016 tax rolls for Mc Elroy D L & Jewell, Duran Arturo & Magdalena, Holland Raye Ann, The State of Texas and El Paso County Trustee have been reviewed during the month of December, and are approved as shown on the exhibit attached to these minutes.**

- b. 2013-2016 City of El Paso Public Service Board Assignments.**  
No action was taken on this item.
- c. 2015-2016 Lower Valley Water District Assignments.** No action was taken on this item.
- d. Comparison of EPCWID tax assessments and collections during 2014 and 2015.** No action was taken on this item.
- e. Report on tax suits and interventions filed by EPCWID.** No action was taken on this item.

6. General Manager's report concerning the following:

- a. Resolution for grant with United States Bureau of Reclamation.**

After a motion by Miguel Teran, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board it was:

**El Paso County Water Improvement District No. 1 resolves to authorize the District Engineer to submit and take any Administrative Action required to complete applications to the United States Bureau of Reclamation for a Grant to conserve water and improve the District's water use efficiency.**

**Whereas, the El Paso County Water Improvement District No.1 (the District) is a political subdivision of the State of Texas and was organized under Chapter 59, Article 16 of the Texas Constitution and operates under Chapter 55 and Chapter 49, in part, of the Texas Water Code;**



**Now Therefore, the Board of Directors of the District hereby resolve to support the District's application for a Grant and authorizes the District Engineer to submit and take any administrative action required to complete the application to the United States Bureau of Reclamation and if the District is selected to receive a Grant, to negotiate an agreement to be approved by the District's Board of Directors. The District shall fund 50% of the Project Costs with the total Project Cost not to exceed an amount of \$200,000.**

**b. Resolution for grant with Texas Water Development Board.**

After a motion by Miguel Teran, seconded by Indar Singh, duly considered and carried by unanimous vote of the Board it was:

**El Paso County Water Improvement District No. 1 resolves to authorize the District Engineer to submit and take any Administrative Action required to complete applications to the Texas Water Development Board for a Grant to conserve water and improve the District's water use efficiency.**

**Whereas, the El Paso County Water Improvement District No.1 (the District) is a political subdivision of the State of Texas and was organized under Chapter 59, Article 16 of the Texas Constitution and operates under Chapter 55 and Chapter 49, in part, of the Texas Water Code;**

**Now Therefore, the Board of Directors of the District hereby resolve to support the District's application for a Grant and authorizes the District Engineer to submit and take any administrative action required to complete the application to the Texas Water Development Board and if the District is selected to receive a Grant, to negotiate an agreement to be approved by the District's Board of Directors. The District shall fund 50% of the Project Costs with the total Project Cost not to exceed an amount of \$200,000.**

- c. **Recognition of Bert Cortez for decades of dedication to and expert management of the Rio Grande Project and the promotion of water conservation and protection of El Paso's surface water supply.** No action was taken on this item.
- d. **Letter to Ken Rice from United States Bureau of Reclamation El Paso office recognition for all his cooperation and hard work with EBID and EPCWID in the emergency cleaning of the Caballo Dam Inlet structure.** No action was taken on this item.

7. District Engineer's report and recommendations concerning the following:

- a. **Rio Grande Project Operating Agreement Accounting.**
- b. **Rio Grande Compact Accounting.** No action was taken on this item.
- c. **Status of 3<sup>rd</sup> Party Construction in District Canals and Drains.** No action was taken on this item.

8. Maintenance Manager's report and recommendations concerning the following:

**Drain maintenance program and water delivery system.** No action was taken on this item.

9. Water master's report and recommendations concerning the following:

**Water use and availability.** No action was taken on this item.

10. Water delivery allocations to EPCWID water users and water available by contract.

No action was taken on this item.

11. Applications for Licenses for Use of District Real Property:

- a. **Application 1866, by Texas Kids Dental Care, PA, for a 25 year license to construct 6-inch reinforced concrete driveway across Juan de Herrera Lateral Branch "B" (an**

**irrigation canal) at North Americas Avenue, LP 375, for ingress and egress into Texas Kids Dental Care office, approximately station 179+06.**

After a motion by Miguel Teran, seconded by Indar Singh, duly considered and carried by unanimous vote of the Board it was:

**RESOLVED: that Application 1866, for Texas Kids Dental Care, PA, for a 25 year license to construct a 6-inch reinforced concrete driveway across Juan de Herrera Lateral Branch “B” (an irrigation canal) at North Americas Avenue, LP 375, for ingress and egress into Texas Kids Dental Care office, at approximately station 179+06 is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and costs required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.**

- b. Application 1882, by Time Warner Cable Inc., for a 25 year license to construct a Cable Television overhead line across Riverside Canal (an irrigation canal) at Pan American Road, approximately station 35+21.**

After a motion by Indar Singh, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board it was:

**RESOLVED: that Application 1882, for Time Warner Cable Inc., for 25 year license to construct a Cable Television overhead line across Riverside Canal (an irrigation canal) at Pan American Road, approximately station 35+21 is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and costs required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of**



**EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.**

- c. Application 1890, by Texas Department of Transportation, for proposed roadway improvements of SH-20 (Alameda Avenue) from Ivey Road to Presa Place adjacent to Franklin Canal. No action was taken on this item.**
- d. Application 1892, by Time Warner Cable Inc., for a 25 year license to construct a Cable Television Fiber overhead line across Nemexas Drain (a drainage canal near Sunset Road, approximately station 51+37.**

After a motion by Miguel Teran, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board it was:

**RESOLVED: that Application 1892, by Time Warner Cable Inc., for 25 year license to construct a Cable Television Fiber overhead line across Nemexas Drain (a drainage canal near Sunset Road, approximately station 51+37 is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and costs required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.**

Construction Dewatering Licenses for Conveying Groundwater:

- e. Application 1891, by El Paso Water, for dewatering into Canutillo Lateral (an irrigation canal) for construction of Upper Valley Strahan Road Water Transmission main, a 36-inch potable water main from Bosque Road to Borderland Road**

After a motion by Larry Ceballos, seconded by Miguel Teran, duly considered and carried by unanimous vote of the Board it was:

**RESOLVED:** that the Application 1891 by El Paso Water for a license to dewater into the Canutillo Lateral (an irrigation canal) for construction of Upper Valley Strahan Road Water Transmission main, a 36-inch potable water main from Bosque Road to Borderland Road is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and costs required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID are authorized and directed to execute such license, a copy of which is attached hereto.

12. Status of and/or action on for purchases or sale/or easements and/or leases and/or bids of property: **None**

13. Any or all of the items shown on the attached Closed Meeting Agenda. **The Board then entered into a closed session at 9:49 a.m. regarding the items to be considered in closed session as shown on the Notice of Public Meeting. The Board subsequently returned to the open session at 10:08 a.m. with no action having been taken in the closed session.**

14. **Adjournment.** On motion duly made, seconded and carried, the Board Meeting adjourned at 10:09 a.m.

  
Indar Singh, Secretary