

**Minutes of Regular Meeting
Board of Directors
El Paso County Water Improvement District No. 1
("EPCWID")
September 14, 2016**

DIRECTORS PRESENT	OTHERS PRESENT
Johnny Stubbs, President	Jesus Reyes, General Manager
Art Ivey, Vice-President	Al Blair, District Engineer/Consultant
Indar Singh, Secretary	Jim Speer, Attorney At Law
Larry Ceballos, Director	Jay Ornelas, Assistant District Engineer
DIRECTORS NOT PRESENT	Phil Bowen, Attorney At Law
Miguel Teran, Director	Sharon Atilano, Administrative Assistant
	Lisa Aguilar, HR Manager
	Mary Cortez, CFO
	Rose Rodriguez, Tax Assessor/Collector/Office Manager
	Robert Kimpel, Visitor
	Orlando Flores, Texas A&M Agrilife Extension Service

1. Call to order and establishment of a quorum.

There being a quorum of Directors present, the meeting was called to order by President Johnny Stubbs at 8:30 a.m., and the Directors then proceeded to consider the following:

2. Welcome of guests.

No action was taken on this item.

3. Presentation by Orlando Flores, El Paso County Extension Agent-Agriculture and National Resources, for Texas A&M Agrilife Extension Service.

No action was taken on this item.

4. Approval of minutes of Special Meeting held on August 12, 2016, and Emergency Meeting held on August 25, 2016.

Draft minutes of the Special Meeting held on August 12, 2016, and Emergency Meeting held on August 25, 2016 of the Board of Directors were presented for approval.

After a motion by Indar Singh, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that the draft minutes of the Special Meeting held on August 12, 2016 are approved.

After a motion by Art Ivey, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that the draft minutes of the Emergency Meeting held on August 25, 2016 are approved.

5. Report and recommendations by Mary Cortez, Chief Financial Officer, concerning financial information, expenditures, budget, and investment policy:

- a. **August Report for the month ending August 31, 2016 were presented to the Board of Directors.** No action was taken on this item.
- b. **\$500 Expenditure Report for the month of August was presented to the Board of Directors.** No action was taken on this item.
- c. **Legal & Consulting Fees Budget Report.** No action was taken on this item.
- d. **Budget Fiscal Year 2016-2017.**

After a motion by Art Ivey, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that the Budget for fiscal years 2016-2017 is approved.

6. Report and recommendations by Rose Rodriguez, Tax Assessor/Collector/Office Manager, concerning adjustments and corrections, if any, to assessments, taxes, and charges by EPCWID.

- a. **Review tax reports for the month of August.**

The delinquency report for August was presented and reviewed by the Tax Assessor/Collector/Office Manager.

Adjustments and corrections for August to 2016 tax roll.

After a motion by Indar Singh, seconded by Art Ivey, duly considered and carried by unanimous vote of the Board, the following resolution was adopted:

WHEREAS: Rose Rodriguez, Tax Assessor/Collector/Office Manager for EPCWID recommends adjustments or corrections to the tax rolls reviewed during the month of August for tax years 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014 and 2015.

NOW, THEREFORE, BE IT RESOLVED: that the adjustments and corrections to the 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014 and 2015; tax rolls reviewed during the month of August are approved as shown on the exhibit attached to these minutes.

- b. **2013-2016 El Paso Public Service Board Assignments.** No action was taken on this item.
 - c. **2015-2016 Lower Valley Water District Assignments.** No action was taken on this item.
 - d. **Comparison of EPCWID tax assessments and collections during 2014 and 2015.** No action was taken on this item.
 - e. **Report on tax suits and interventions filed by EPCWID.** No action was taken on this item.

7. General Manager's report concerning the following: **None**

8. District Engineer's report and recommendations concerning the following:

- a. **Rio Grande Project Operating Agreement Accounting.** No action was taken on this item.
- b. **Rio Grande Compact Accounting.** No action was taken on this item.
- c. **Status of 3rd Party Construction in District Canals and Drains.** No action was taken on this item.

9. Maintenance Manager's report and recommendations concerning the following:

Drain maintenance program and water delivery system. No action was taken on this item.

10. Water master's report and recommendations concerning the following:

Water use and availability. No action was taken on this item.

11. Water delivery allocations to EPCWID water users and water available by contract.

After a motion by Art Ivey, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that the District will go off of allotment as of September 14, 2016.

12. Approval of Applications for Licenses for Use of District Real Property:
None

13. Status of and/or action on for purchases or sale/or easements and/or leases and/or bids of property: **None**

14. Any or all of the items shown on the attached Closed Meeting Agenda. **The Board then entered into a closed session at 9:32 a.m. regarding the items to be considered in closed session as shown on the Notice of Public Meeting. The Board subsequently returned to the open session at 11:06 a.m. with no action having been taken in the closed session.**

17. **Adjournment.** On motion duly made, seconded and carried, the Board Meeting adjourned at 11:07 a.m.



Indar Singh, Secretary