

**Minutes of Regular Meeting
Board of Directors
El Paso County Water Improvement District No. 1
("EPCWID")
April 13, 2016**

DIRECTORS PRESENT	OTHERS PRESENT
Johnny Stubbs, President	Jesus Reyes, General Manager
Indar Singh, Secretary	Al Blair, District Engineer/Consultant via telephone
Art Ivey, Vice-President	Jim Speer, Attorney At Law
Larry Ceballos, Director	Jay Ornelas, Assistant District Engineer
Miguel Teran, Director (via telephone)	Phil Bowen, Attorney At Law
	Mary Cortez, Chief Financial Officer
	Sharon Atilano, Administrative Assistant
	Pete Rodriguez, Maintenance Manager
	Lisa Aguilar, HR Manager
	Robert Rios, Water Master
	Rose Rodriguez, Tax Assessor/Collector/Office Manager
	Robert Kimpel, Visitor
	David Conte, City of San Elizario
	Maya Sanchez, City of San Elizario

1. Call to order and establishment of a quorum.

There being a quorum of Directors present, the meeting was called to order by President Johnny Stubbs at 8:30 a.m., and the Directors then proceeded to consider the following:

2. Welcome of guests.

No action was taken on this item.

3. Approval of minutes of Regular Meeting held on March 9, 2016.

Draft minutes of the Regular Meeting on March 9, 2016, of the Board of Directors were presented for approval.

After a motion by Larry Ceballos, seconded by Art Ivey, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that the draft minutes of the Regular Meeting held on March 9, 2016 are approved.

4. Report and recommendations by Mary Cortez, Chief Financial Officer, concerning financial information, expenditures, budget, and investment policy:

- a. **March Report for the month ending March 31, 2016 were presented to the Board of Directors.** No action was taken on this item.
- b. **\$500 Expenditure Report for the month of March was presented to the Board of Directors.** No action was taken on this item.
- c. **Legal & Consulting Fees Budget Report.** No action was taken on this item.
- d. **Quarterly Investment Report.**

After a motion by Art Ivey, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that the Quarterly Investment Report is approved.

5. Report and recommendations by Rose Rodriguez, Tax Assessor/Collector/Office Manager, concerning adjustments and corrections, if any, to assessments, taxes, and charges by EPCWID.

- a. **Review tax reports. There were no adjustments.**

The delinquency report for March were presented and reviewed by the Tax Assessor/Collector/Office Manager.

- b. 2013-2016 El Paso Public Service Board Assignments.** No action was taken on this item.
- c. 2015-2016 Lower Valley Water District Assignments.** No action was taken on this item.
- d. Comparison of EPCWID tax assessments and collections during 2014 and 2015.** No action was taken on this item.
- e. Report on tax suits and interventions filed by EPCWID.** No action was taken on this item.

6. General Manager's report concerning the following:

- a. FM 1110 (Clint Cutoff Road) widening and realignment from 1-10 to SH 20 (Alameda) I-10 to Denton Road.** No action was taken on this item.
- b. Rio Grande Compact meeting on March 30th and 31st in Alamosa, Colorado.** No action was on this item.
- c. Elephant Butte Irrigation District's request on Wasteway 18.** No action was taken on this item.

7. District Engineer's report and recommendations concerning the following:

- a. Rio Grande Project Operating Agreement Accounting.** No action was taken on this item.
- b. Rio Grande Compact Accounting.** No action was taken on this item.
- c. Status of 3rd Party Construction in District Canals and Drains.** No action was taken on this item.

8. Maintenance Manager's report and recommendations concerning the following:

Drain maintenance program and water delivery system. No action was taken on this item.

9. Water master's report and recommendations concerning the following:

Water use and availability. No action was taken on this item.

10. Water delivery allocations to EPCWID water users and water available by contract.

No action was taken on this item.

11. Approval of Applications for Licenses for Use of District Real Property:
Application 1840, by El Paso Water Utilities – Public Service Board, for a 25 year license to cross Franklin Canal at approximately Station 222+80 at San Marcial Street with an 18-inch sanitary sewer line inside a 36-inch steel casing via jack and bore method.


After a motion by Art Ivey, seconded by Indar Singh, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that Application 1840, by the El Paso Water Utilities-Public Service Board, for a 25 year license to cross Franklin Canal at approximately Station 222+80 at San Marcial Street with an 18-inch sanitary sewer line inside a 36-inch steel casing via jack and bore method is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and costs required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID No. 1 are authorized and directed to execute such license, a copy of which is attached hereto.

12. Status of and/or action on bids for purchases or sale and/or easements of real property: **No action was taken on this item.**

13. Any or all of the items shown on the attached Closed Meeting Agenda.
The Board then entered into a closed session at 9:51 a.m. regarding the items to be considered in closed session as shown on the Notice of Public Meeting. The Board subsequently returned to the open session at 10:52 a.m. with no action having been taken in the closed session.

14. **Adjournment.** On motion duly made, seconded and carried, the Board Meeting adjourned at 10:53 a.m.



Indar Singh, Secretary