

**Minutes of Special Meeting
Board of Directors
El Paso County Water Improvement District No. 1
("EPCWID")
July 19, 2017**

DIRECTORS PRESENT	OTHERS PRESENT
Johnny Stubbs, President	Jesus Reyes, General Manager
Art Ivey, Vice-President	Jim Speer, Attorney At Law
Indar Singh, Secretary	Phil Bowen, Attorney At Law
Larry Ceballos, Director	Dr. Al Blair, District Engineer
DIRECTORS NOT PRESENT	Jay Ornelas, Assistant District Engineer
	Sharon Atilano, Administrative Assistant
Miguel Teran, Director	Lisa Aguilar, HR Manager
	Mary Cortez, CFO
	Rose Rodriguez, Tax Assessor/Collector/Office Manager
	Robert Rios, Water Master
	Pete Rodriguez, Maintenance Manager
	Robert Kimpel, Visitor
	Ted Houghton, Houghton Financial
	Michael Houghton, Houghton Financial
	Jim Edd Miller, Hudspeth
	Reuben Chavez, Visitor

1. Call to order and establishment of a quorum.

There being a quorum of Directors present, the meeting was called to order by President Johnny Stubbs at 8:30 a.m., and the Directors then proceeded to consider the following:

2. Welcome of guests.

No action was taken on this item.

3. Approval of minutes of Regular Meeting held on June 14, 2017.

Draft minutes of the Regular Meeting held on June 14, 2017 of the Board of Directors were presented for approval.

After a motion by Art Ivey, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that the draft minutes of the Special Meeting held on June 14, 2017 are approved.

4. Comments by Tom Blaine, State Engineer for New Mexico. **No action was taken on this item.**

5. Report and recommendations by Mary Cortez, Chief Financial Officer, concerning financial information, expenditures, budget, and investment policy:

- a. June Report for the month ending June 30, 2017 were presented to the Board of Directors.** No action was taken on this item.
- b. \$500 Expenditure Report for the month of June was presented to the Board of Directors.** No action was taken on this item.
- c. Quarterly Investment Report**

After a motion by Art Ivey, seconded by Indar Singh, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that the Quarterly Investment Report is approved.

- d. Investment Proposal of Houghton Financial Partners.** No action was taken on this item.

6. Report and recommendations by Rose Rodriguez, Tax Assessor/Collector/Office Manager, concerning adjustments and corrections, if any, to assessments, taxes, and charges by EPCWID.
 - a. **The delinquency reports for June were presented and reviewed by the Tax Assessor/Collector/Office Manager.** No action was taken on this item.
 - b. **2013-2017 City of El Paso Public Service Board Assignments.** No action was taken on this item.
 - c. **2015-2017 Lower Valley Water District Assignments.** No action was taken on this item.
 - d. **Comparison of EPCWID tax assessments and collections during 2014 and 2015.** No action was taken on this item.
 - e. **Report on tax suits and interventions filed by EPCWID.** No action was taken on this item.
7. General Manager's report concerning the following:
 - a. **Reconsideration of License 1779, Lower Valley Water District, for a 25 year license to construct a 12-inch sanitary sewer line across Ysla Lateral at North Loop Road and Richardson Road, approximately Station 303+72 via boring method.** No action was taken on this item.
 - b. **Meeting with USBR, Albuquerque, Salt Lake City and Elephant Butte Dam staff in regards to operations or Elephant Butte Lake, Dam and Caballo Lake.** No action was taken on this item.
8. District Engineer's report and recommendations concerning the following:
 - a. **Rio Grande Project Operating Agreement Accounting.** No action was taken on this item.
 - b. **Rio Grande Compact Accounting.** No action was taken on this item.
 - c. **Rio Grande Project Water Supply and Water Allocations.** No action was taken on this item.
 - d. **Status of 3rd Party Construction in District Canals and Drains.** No action was taken on this item.

9. Maintenance Manager's report and recommendations concerning the following:

Drain maintenance program and water delivery system. No action was taken on this item.

10. Water master's report and recommendations concerning the following:

Water use and availability. No action was taken on this item.

11. Water delivery allocations to EPCWID water users and water available by contract. No action was taken on this item.

12. Applications for Licenses for Use of District Real Property:

- a. **Application 1945, by Conterra Ultra Broadband, LLC, for a 20 year license to construct an aerial fiber optic cable system across Franklin Canal (an irrigation canal) at Zaragosa Road, approximately Station 763+60.**

After a motion by Larry Ceballos, seconded by Indar Singh, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that Application 1945, by Conterra Ultra Broadband, LLC, for a 20 year license to construct an aerial fiber optic cable system across Franklin Canal (an irrigation canal) at Zaragosa Road, approximately Station 763+60 is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and costs required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID No. 1 are authorized and directed to execute such license, a copy of which is attached hereto.

- b. **Application 1949, by Brisco Family Trust II and Geronimo Jordan, for 25 year license for ingress and egress across La Union East Lateral, approximately Station 403+41 to residence at 6680 Westside Drive in El Paso, Texas**

After a motion by Indar Singh, seconded by Larry Ceballos, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that Application 1949, by Brisco Family Trust II and Geronimo Jordan, for 25 year license for ingress and egress across La Union East Lateral, approximately Station 403+41 to residence at 6680 Westside Drive in El Paso, Texas, is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and costs required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID No. 1 are authorized and directed to execute such license, a copy of which is attached hereto.

- c. **Application 1950, by Conterra Ultra Broadband, LLC, for a 20 year license to construct an aerial fiber optic cable system across Jornado Lateral (an irrigation canal) at Zaragoza Road, approximately Station 71+56**

After a motion by Larry Ceballos, seconded by Indar Singh, duly considered and carried by unanimous vote of the Board it was:

RESOLVED: that Application 1950, by Conterra Ultra Broadband and LLC, for a 20 year license to construct an aerial fiber optic cable system across Jornado Lateral (an irrigation canal) at Zaragoza Road, approximately Station 71+56 is approved upon the condition that the applicant meets all requirements of the license, including paying all fees and costs required by the license and providing the District with three signed originals of the license, both within 60 days hereafter, and the officers of EPCWID No. 1 are authorized and directed to execute such license, a copy of which is attached hereto.

- 13. Sale of Surplus District Real Property under 49.226 of the Texas Water Code: **None**

14. Any or all of the items shown on the attached Closed Meeting Agenda. **The Board then entered into a closed session at 10:35 a.m. regarding the items to be considered in closed session as shown on the Notice of Public Meeting. The Board subsequently returned to the open session at 11:06 a.m. with no action having been taken in the closed session.**

15. **Adjournment.** On motion duly made, seconded and carried, the Board Meeting adjourned at 11:07 a.m.


Indar Singh, Secretary